

A regular meeting of the Reedley Streetscape Committee was held Tuesday, January 22, 2019, in the City Council Chambers. Committee Member Parichan called the meeting to order at 7:30 a.m.

ROLL CALL

Committee Members Present: Eric Parichan, Mike Franks, Shelly Henderson

Staff Present: Russ Robertson, Public Works Director; Chris Tamez, Roads & Grounds Supervisor; Roseann Herrera, Administrative Assistant; Rob Terry, Community Development Director.

Others Present: Dale Melville.

PUBLIC COMMENT None.

MINUTES

1. MINUTES OF September 11, 2018.

Committee Member Franks moved and Committee Member Henderson seconded, to approve the minutes of the September 11, 2018 meeting. Motion carried unanimously.

COMMITTEE BUSINESS

2. RECOGNITION OF NEW COMMITTEE MEMBER AND ELECTION OF CHAIR

Russ Robertson, Public Works Director introduced and welcomed our new Committed Member, Shelly Henderson to the Streetscape Committee. She is the owner of Sweet Destinations. Mr. Robertson stated the city ordinance states the Committee Members will appoint a Chair. Committee Member Franks moved and Committee Member Henderson seconded to appoint Eric Parichan as Chair. Motion carried unanimously.

3. RECOGNITION AND APPRECIATION OF FORMER CHAIR DALE MELVILLE

Chairman Parichan, presented Dale Melville with a plaque for his many years of service to the Streetscape Committee.

4. UPDATE FROM PUBLIC WORKS ROADS & GROUNDS SUPERVISOR

Chris Tamez, Roads and Grounds Supervisor reported the trees in front of Kelly's Glass and Wow Accessories have been replanted; concrete work was done before the trees were planted.

Mr. Tamez reported in front of the Greater Chamber of Commerce the trash can went missing. City crews replaced the can, then the old can was found across the street; the old can was left there. The Streetscape Committee authorized Hydro Surface Cleaners to clean the downtown trash cans twice a year. They came in December to clean the cans; they will be back in June. The trash cans are dumped weekly by city crews; having the trash cans cleaned twice a year will help with the smell.

Mr. Tamez reported Precision Concrete has done work downtown before, this time they were instructed to stay off the sidewalks between the hours of 11:30 a.m. to 1:30 p.m. as to not create a lot of dust for the customers that are downtown having lunch. Precision Concrete will be cutting the trip hazards, if they are unable to take care of any of the trip hazards; city crews will take care of them.

Mr. Tamez reported a street tree was hit near 11th Street and G Street by a box truck; it has recently been removed. Chairman Parichan stated 4 trees were damaged by the garbage truck fire. Mr. Tamez replied he will keep an eye on these trees to make sure they survive.

5. UPGRADE DOWNTOWN ROOF LIGHTS

Mr. Tamez reported most of the downtown roof lights are up. Rex Moore has about 5% of the work incomplete; they are waiting for materials. Once the materials arrive Rex Moore will complete the work. Chairman Parichan asked if La Espiga Bakery was getting lights on their building? Mr. Tamez replied he was not sure but will look into it. Chairman Parichan stated there were about half a dozen light bulbs not working. Mr. Tamez replied he has noticed and Rex Moore will go through the whole downtown to make sure all the lights are working. They will also leave a few replacement bulbs. Committee Member Henderson asked about the warranty. Mr. Tamez stated the labor is for 1 year, LED lamps have 10 years and the strands have a 3 year warranty. Chairman Parichan asked about the final cost. Mr. Tamez replied the city has not received a bill; the total cost should be under \$20,000.

Mr. Tamez asked the Committee for a schedule on the roof lights; when the Committee would like the roof lights on. Chairman Parichan replied time change to time change, since in the summer it gets dark later. All Committee Members were in agreement.

6. UPGRADE DOWNTOWN SOUND SYSTEM

Mr. Tamez reported the city electrician moved the head unit to the Greater Chamber of Commerce and he replaced a few of the speakers. There are lot of speakers that were not working. Committee Member Henderson asked if we went to wireless would we need everything new. Mr. Tamez replied yes, Rob Terry, Community Development Director is doing the research on a new sound system.

7. 2019 – 2020 BUDGET

Mr. Robertson reported \$914.00 a month is paid to Cleancut Landscape Maintenance, therefore \$4947 has been spent as of December 31st. \$74.00 has been spent in Office Supplies. Special Supplies has spent \$427 and that was for tree planting and trash bags. Electrical is for the downtown clock and has not been paid this year. Nothing was spent on Equipment Repairs. \$51.00 was spent on Maintenance Contracts. Nothing was spent on Streetscape benches. Projected fund balance is \$31,000 for the fiscal year.

8. DELINQUENT ACCOUNTS

Mr. Robertson reported there are several businesses that are delinquent. He said if they owe the city any type of fees they are unable to renew their business license.

COMMITTEE COMMENTS AND REPORTS

Mrs. Henderson asked if the Streetscape Committee has ever sent out a newsletter to all downtown businesses, letting them know what is spent with the Streetscape fees. The Committee replied they have never sent out a newsletter. The Committee were all in agreement to send out an annual newsletter to all the downtown businesses.

9. NEXT MEETING SCHEDULED FOR APRIL 23, 2019

ADJOURNMENT

Chairman Parichan adjourned the meeting at 8:44 a.m.

Eric Parichan, Chairman
Reedley Streetscape Committee

ATTEST:

Roseann Herrera, Administrative Assistant