

RESOLUTION NO. 2017-015

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REEDLEY,
CALIFORNIA, AUTHORIZING CERTAIN PERSONNEL TO SIGN PAYMENT
CHECKS DRAWN ON THE CITY TREASURY AS REQUIRED BY SECTION 1-9A-3
OF THE REEDLEY MUNICIPAL CODE**

WHEREAS, SECTION 1-9A-3 of the Reedley Municipal Code states: "All demands when audited and allowed and all salaries shall be paid by a check drawn on the city treasury. Personnel authorized to sign checks shall be established by resolution. Facsimile signatures on checks are allowed provided that the register of warrants identifying each check is manually signed, in advance, by those authorized to sign checks. Custody and control of the signature stamp is the responsibility of the director of finance. In addition, checks processed prior to city council approval shall require the manual signature of at least one authorized city official who has executed an official bond to the city";

WHEREAS, the personnel authorized to sign checks needs to be amended to reflect title changed and operational requirements;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Reedley in the exercise of its discretion, as follows:

Section 1. The Mayor, City Manager, Assistant City Manager, and Accounting Manager shall be the only personnel hereby authorized to sign City of Reedley checks.

Section 2. This Resolution shall take effect immediately from and after its adoption.

PASSED AND ADOPTED by the City Council for the City of Reedley, California, at a regular meeting thereof on the 14th day of March 2017, by the following vote:

AYES: Soleno, Beck, Fast, Pinon, Betancourt.

NOES: None.

ABSENT: None.

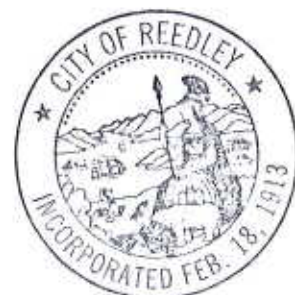
ABSTAIN: None.



Anita Betancourt, Mayor

ATTEST:


Sylvia B. Plata, City Clerk





REEDLEY CITY COUNCIL

- Consent
- Regular Item
- Workshop
- Closed Session
- Public Hearing

ITEM NO: 7

DATE: March 14, 2017

TITLE: APPROVE RESOLUTION NO. 2017-015 OF THE CITY COUNCIL OF THE CITY OF REEDLEY, CALIFORNIA, AUTHORIZING CERTAIN PERSONNEL TO SIGN PAYMENT CHECKS DRAWN ON THE CITY TREASURY AS REQUIRED BY SECTION 1-9A-3 OF THE REEDLEY MUNICIPAL CODE

SUBMITTED: Paul A. Melikian, Assistant City Manager 

APPROVED: Nicole R. Zieba, City Manager 

RECOMMENDATION

It is recommended that the City Council approve the attached resolution authorizing certain City personnel, namely, the Mayor, City Manager, Assistant City Manager, and Accounting Manager, as authorized signers on City payment checks as required by Reedley Municipal Code Section 1-9A-3.

EXECUTIVE SUMMARY

The City personnel authorized to sign payment checks needs to be amended to reflect title changes and operational requirements. The Mayor, City Manager, Assistant City Manager, and Accounting Manager will be the only personnel hereby authorized to sign City checks.

Section 1-9A-3 of the Reedley Municipal Code states: "All demands when audited and allowed and all salaries shall be paid by a check drawn on the city treasury. Personnel authorized to sign checks shall be established by resolution. Facsimile signatures on checks are allowed, provided that the register of warrants identifying each check is manually signed, in advance, by those authorized to sign checks. Custody and control of the signature stamp is the responsibility of the director of finance. In addition, checks processed prior to city council approval shall require the manual signature of at least one authorized city official who has executed an official bond to the city".

FISCAL IMPACT

No financial impact.

ATTACHMENTS

Resolution 2017-015