

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, October 15, 2020 at 4:00 p.m.

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Carl Smith at 4:04 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; Anthony Jewell
 - B. Commissioners Excused: Joseph Oldham & Butch Agrifoglio
 - C. Staff Present: Sarah Reid, Airport Manager; Kayla Cheney, Administrative Assistant
 - D. Others Present: Mark Cochran & Matthew Tuttle
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Smith, seconded by Commissioner Jewell to approve the June 18, 2020 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
 - A. An article titled Sport Aviation was handed out to Commissioners provided by Commissioner Jewel with information on the City electrical planes.
6. **UNFINISHED BUSINESS**
 - A. **Airport Capital Improvement Program (ACIP) FY 2022-2026-** Reid provided to the Commission an Airport Capital Improvement Program handout for FY 2022-2026. Reid stated she met with C&S via zoom and the priority is still phasing the replacement of the apron asphalt. In year 2023 the Airport Layout Master Plan narrative update is identified. The current ALP expires in 2020 so adding this to a project year was recommended by our C&S consultant. In year 2025 the condition of the Taxiway pavement will be evaluated. The FAA gives priority to runways and taxiways. It was felt the taxiway may need an overlay by this time and if so, will be added to this project year. This item will go to City Council on Tuesday, November 10 for adoption. Reid mentioned when construction begins a portion of the apron will be closed off. Commissioner Smith mentioned he would like to see the runway wider. Reid stated this will be looked at during the master plan update.
7. **NEW BUSINESS**
 - A. **Grant Application Fiscal Project 2021-** Reid stated the design work for the apron area is the FY20 project, FY21project the construction phases will begin. The application to apply for a construction grant is due in December. The application packet will go to City Council on December 15 allowing staff to submit the request to the FAA by the deadline.
 - B. **Suggestion for a dedication and naming event for the Airport Park-** A memo was handed out from Don Enns for a suggestion of a dedication and naming event for the Airport Park. Commissioner Jewell made motion to name the Airport Park south of the office as follows: Donald J. Enns Great Western Airport 1945-1979 Memorial Park. This was moved by Commission Smith. Commissioner Jewell stated Enns has put countless hours and dedication into the Reedley Airport and has been an advocate for aviation over the years. Reid suggested a nice stone at the park would fit in well. This dedication can be funded with beautification funds.

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8. STAFF REPORTS

A. Airport Manager

- 1) Reid updated Commissioners on the fuel censor repair which was a hefty \$5,100.
- 2) Reid shared with the Commission that Jewells skylight has been repaired. Maintenance supervisor Jesus Hinojosa researched long and hard to come up with a repair solution which was a success. This repair cost about \$100 compared to a \$1,000 quote which was received. At this point the coating to seal the existing skylight will be put on pause and reconsidered for the best approach.

9. COMMISSIONERS REPORTS

- A. Capital Improvements – Reviewing the Airport Capital Improvement Program for ACIP FY 2022-2026.
- B. Weed Control – Unfortunately grass blew around and made a mess, however the landscaping is looking good. The mower is also working great. Jewell stated he wants to see the secondary mower up and functioning incase the primary mower goes down.
- C. Landscaping/Parking – None.
- D. Public Relations/Airport Promotion – A solar charging station was installed September 24th. Reedley Municipal Airport is said to be the first Airport with this feature. Reid stated the Airport has submitted for a car sharing grant.
- E. BMX Track – At the City Council meeting on August 27, 2020 the request to waive the rent payment for the calendar year for Airtime BMX was approved. The rent amount will be covered by City CARES money so it's not a loss to the Airport revenue.
- F. Hangar Vacancies – None.

10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Smith, seconded by Commissioner Jewell to adjourn at 4:53 p.m.

Carl Smith, Chairperson

Sarah Reid, Airport Manager

Kayla Cheney, Administrative Assistant