

MINUTES

REEDLEY AIRPORT COMMISSION MEETING

Thursday, June 18, 2020 at 4:00 p.m.

1. CALL TO ORDER
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Carl Smith at 4:05 p.m.
2. ROLL CALL AND INTRODUCTION OF GUESTS
 - A. Commissioners Present: Carl Smith, Chairperson; Joseph Oldham (via conference line), Butch Agrifoglio, Anthony Jewell and Mark Cacioppo
 - B. Staff Present: Sarah Reid, Airport Manager; Kayla Cheney, Administrative Assistant
 - C. Others present: None.
3. APPROVAL OF MINUTES
 - A. Motion by Commissioner Agrifoglio, seconded by Commissioner Cacioppo to approve the March 19, 2020 Airport Commission minutes. Motion carried.
4. PUBLIC DISCUSSION – None.
5. ORAL AND WRITTEN COMMUNICATIONS – None.
6. UNFINISHED BUSINESS
 - A. **2020 Airport Barbecue Cancelled-** Reid mentioned donations for the 2020 Airport BBQ are being held onto, whether an event is re-scheduled for the fall, or for 2021. Susan Bell is still interested in being the guest speaker for our next event, she will need to know the details once a date is decided. Cacioppo would like to wait till we receive more information about COVID-19, he believes that doing a Fall Airport event is too premature. Not to mention having to sanitize everything in order to follow guidelines would make things difficult. Agrifoglio mentions that he would like for there to be a fall event. The weather is nice in October, its cooler. Agrifoglio would like to see the simulator from Reedley College out at a Fall Airport event. Jewell states that a Fall Airport BBQ has been done in the past, and although the weather is nice, the event was never as successful as the Spring event. Cacioppo would like to see an Airport BBQ in 2021. Oldham mentions that the COVID-19 case load is going up and the liability is getting worse, its best to just hold off on a fall event for now. Reid mentioned that an Airport event in the fall does not have to be large, but could be a small gathering. Commissioners Smith, Oldham, Cacioppo and Jewell would like to hold off on any type of Airport events for now, and revisit this topic in 2021. Reid states that she would like to see a clean-up day in the fall, this is something that will be revisited at the August Commission Meeting.
7. STAFF REPORTS
 - A. Airport Manager
 - 1) The Point of Sale Machine is being installed next week. This means the POS machine will be down for two days next week while this new machine is being installed. This machine is said to be super user friendly.
 - 2) There is asphalt by the back hangars that has a large crack. Reid and Jess Hinojosa the Maintenance Supervisor walked the area where the crack is located. Reid plans to have a couple different companies go out to the Airport to look at the crack to get estimates to fix the cracks/holes. There are about 8 large cracks.

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- 3) FY20 ACIP project is still under review. If awarded the CARES act will cover the local match. If all goes through, they will match about 10 thousand dollars.
- 4) The RC event has been cancelled but will be rescheduled for 2021. Reid will revisit in the fall.
- 5) The Annual ACA conference in Tahoe has been cancelled due to COVID-19. They plan to do training virtually.
- 6) Jessica from C&S has moved on since December of 2019. Reid will be working with someone new for any new grants.

10. COMMISSIONERS REPORTS

- A. Capital Improvements – None.
- B. Landscaping/Parking – Mower is up and running. Recently the runway and taxiway were mowed. Things are starting to look better. Jewell commented that he would like for there to be a back up mower incase this new mower goes down and needs to be fixed since there is a long turn around. Reid mentioned that the plan is to get the back up mower fixed incase this happens. Smith commented he has not seen the squirrel guy. Reid contacted Wild Light Management who will be out at the Airport with extra squirrel bait to get things under control again.
- C. Public Relations – None.
- D. Airport Promotion – None.
- E. BMX Track – Donna Huebert reached out to Reid curious as to when the track could open back up. Reid mentioned to Huebert that there can be no more than 10 guests at a time, and guidelines with sanitation restrictions will have to be in place prior to opening.
- F. Hangar Development – There are now numbers on the tiedown spaces. Tiedown tenants now have a number associated with their space.
- G. Hangar Vacancies – None.
- H. Reid mentioned in the last council meeting discussion was brought up about transportation to and from the Airport. Oldham mentioned he suggested to City Manager a grant which could be used for this type of transportation. Oldham will send this grant information to Reid. This same transportation could also be used for Reedley college Aviation students to and from the Airport.

11. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Agrifoglio, seconded by Commissioner Jewell to adjourn at 4:37 p.m.

Carl Smith, Chairperson

Sarah Reid, Airport Manager

Kayla Cheney, Administrative Assistant