

Minutes  
**COMMUNITY SERVICES COMMISSION**  
**Thursday, June 25, 2020**

A regular meeting of the Community Services Commission was called to order at 4:31 p.m. by Stephen Penner, Chairperson, in the Council Chambers at the Reedley City Hall, 100 N. East Ave, Reedley, CA 93654.

1. ROLL CALL AND INTRODUCTION OF GUESTS
  - A. Commissioners Present: Stephen Penner, Chairperson; Tom Brandt, Vice Chairperson; Angelina Rodriguez; Shirley Ito; Maria Rodriguez (arrived at 4:40); Darren Minami (via conference line)
  - B. Commissioners Absent: Heather Alvarez
  - C. Youth Representatives: Absent – Erika Sosa; Asami Nelson
  - D. Staff Present: Sarah Reid, Community Services Director; Kayla Cheney, Administrative Assistant; Jesus Rodriguez, Recreation Coordinator; Madison Leighty, Recreation Coordinator; Jodi Botello, Senior Coordinator
  - E. Others Present: Monique Montemayor; Maria Franco; Jennifer Garcia; Adeline Villarreal; Emily Medina Delgado; Jenna Chilingirian; Rob Terry; Ron Nishinaka
  
2. APPROVAL OF MINUTES

Minutes of March 31, 2020 be approved, it was moved by Commissioner Brandt, seconded by Commissioner Ito. The motion carried. Penner made a statement to make two minor changes to the minutes. These minutes will be revised and reposted
  
3. PRESENTATION OF JULY PARK AND RECREATION MONTH

Leighty, Recreation Coordinator, Botello, Senior Coordinator and Rodriguez, Recreation Coordinator presented a PowerPoint on Julys Parks and Recreation Month. In this PowerPoint topics were discussed as to how the Community Services Department is keeping the Community involved during COVID-19. Leighty mentioned a live stream Facebook yoga class by Pre-School teacher Karen Rubalcaba was a way to get kids and adults involved in a at home activity. Botello stated she is currently doing virtual Cooking class via Facebook live every other Wednesday. There is an option for Seniors 55+ to call and get on the list to have cooking kits delivered to them at home. Rodriguez mentioned 80 players signed up for Junior Giants at home. This program is a twice a week, one-hour virtual activity. It was also discussed that Tumbling, Cheer, Hip Hop, Adult Softball and Aquatics was going to be starting back up. Commissioner Rodriguez asked how individuals will be able to distant themselves during these programs. Reid stated that currently there is a Day Camp program where there are 10 children in a large space. Children receive health checks daily prior to entering room. Parents must wear a facemask when dropping children off. Each child has their own individual cubby. There are two sanitization sessions a day. A floater staff member must have a mask and gloves on. This keeps the space safe and clean. Reid mentioned for adult softball no bleachers are provided, all players have

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to bring their own chair. No spectators allowed. Teams will have their own equipment so there is no sharing of bats per team. Each team will be assigned their own softball.

Commissioner Ito asked if Water Aerobics would be opening back up. Reid mentioned that as of right now Water Aerobics is not opening back up. Swim lessons was a high priority to open back up, teaching kids/children how to swim was the most important program. As for lap swim this program is very low risk. The key is to get good with swim lessons and lap swim and hopefully then be able to open water aerobics closer to August/September. The current instructor also needs to renew their certificate as it expired this Spring due to COVID-19 since it could not be renewed at the time.

4. **PRESENTATION OF PARKWAY MASTER PLAN**

Jenna Chilingierian presented her Master Plan on the Reedley Parkway. This was a 45-minute presentation about the development of a multi-use trail system in Reedley, CA.

The Commissioners commended Chilingierian and thanked her for the hard work that went into her master plan. Penner stated he would love to live to see the trail complete.

5. **PUBLIC DISCUSSION – None.**

6. **ORAL AND WRITTEN COMMUNICATIONS – None.**

7. **NEW BUSINESS**

A. **Recognition for Jean Clemons-**

A certification of appreciation and a custom coffee mug was presented to Clemons. The Commission and Reid expressed their appreciation for Jean's contribution to the Commission over the years. Penner commented Jean is a wonderful asset to the community and he would like to thank her for her service over the years.

B. **Recognition of Outgoing Youth Representatives-**

Asami Nelson and Erika Sosa were unable to attend the meeting. The Commission and Reid expressed their appreciation for both Youth Representatives' commitment over the year. An appreciation will be given to both Youth Representatives.

C. **Review of Applications and Selection of 2020-21 Youth**

**Representatives-** Five applications for the 2020-21 Youth Representatives were received. Commissioners called each applicant up one by one allowing them each to speak about their application. Monique Montemayor is a Junior at Reedley Middle College. If selected she would promote upcoming events on her social platform including friend group chats. Maria Franco is also a Junior at Reedley Middle College. She is involved with FFA and barn clean up, she is in the Friday Night Live club. If selected she would spread the word around campus of upcoming activities. Jennifer Garcia is a Junior at Reedley High School. On campus

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she participates in student government, she is on the tennis and

badminton team. If selected she would like to see different murals around town as well as get more people in her school involved with the community. Adeline Villarreal is a Senior at Reedley High School. She served as Junior class Vice President. Villarreal is a senior this year she plans to move away for college and would like to give back to her community prior to moving away for school. Emily Medina Delgado is a Junior at Reedley High School she is in the RHS Leo club. For 2020-21 she was elected President. She would like to give back to her Community. Reid stated to the Youth Representatives that if they do not get selected, they can still be involved without the title, they are still more than welcome to come attend events and help. A. Rodriguez commented that only two applicants will be selected but thanked everyone for applying. M. Rodriguez also mentioned only selecting two applicants is very hard since every applicant has a great application.

The Commissioners made their selections. It was moved by Commissioner A. Rodriguez seconded by Commissioner Ito to select Adeline Villarreal. Motion carries. Motion by Commissioner Ito, seconded by majority to select Emily Delgado. Motion carried. Penner welcomes new Youth Representatives and thanked those that applied.

8. STAFF REPORT

A. Sarah Reid, Director

1. From the \$100,000 by the Melville Family donated, Ross Recreation is providing the shade at Trimble Park. The bid which was selected was \$60,000. There is an additional 40 thousand left. A bid came in for a play structure at 55 thousand. This will include the play structure, insulation and rubber surface. This play structure is water friendly material. Reid talked to City Manager to ask if the difference can be covered by the per capita funds provided by Proposition 68. A stone in honor of Pam Melville has been ordered, this was purchased by the Parks & Recreation Foundation. It is said to be 2-3 months out. Reid hopes both the play structure and stone can be installed during the same time frame. It would be nice to ask Dale to come to town once the project is complete.
2. 38 thousand of the per capita funds will go towards a new shade structure at Citizens Park. There is a total of about 180 thousand to work with. A. Rodriguez commented if the rubber surface at Citizens will be replaced anytime soon. Reid commented that the rubber surface is an expensive price tag. City staff does occasionally patch the surface. This concern can be in consideration for the remaining balance of the per capita funds. After the two known projects there is about 120 thousand to use towards remaining projects.

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9. COMMISSIONER COMMENTS

- A. Commissioner A. Rodriguez would like to thank the Community Services Staff for all the Facebook posts which is keeping everyone informed in a safe manner.
- B. Commissioner Brandt commented that the presentation by Chilingirian was great! One area of concern is the road by Citizens Park. This is a very busy area that needs a safer approach addressed
- C. Commissioner Ito thanked the Community Services staff for their hard work on keeping everyone informed during these times.
- D. Commissioner Penner mentioned this is a historic time we are currently living in. This past Saturday a group of individuals from the Parks and Recreation Foundation met at Main Street Café where they discussed the best location to place a memorial for Dale Melville. Penner also congratulated Kayla Cheney on becoming a new mom.

10. ADJOURNMENT

As there was no further business to discuss, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

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Kayla Cheney, Administrative Assistant

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Stephen Penner, Chairperson

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Sarah Reid, Community Services Director