

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, November 21, 2019 at 4:00 p.m.

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Carl Smith at 4:06 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; Robert Harris, Anthony Jewell, Robert Mason, Mark Cacioppo, Joseph Oldham.
 - B. Commissioners Excused: Butch Agrifoglio
 - C. Staff Present: Sarah Reid, Airport Manager; Kayla Cheney, Administrative Assistant.
 - D. Others present: Sylvia Plata
3. **OATH OF OFFICE FOR NEW COMMISSIONERS BY SYLVIA PLATA, CITY CLERK**
 - Cacioppo, Oldham and Smith were sworn in by City Clerk, Sylvia Plata.
4. **APPROVAL OF MINUTES**
 - E. Motion by Commissioner Jewell, seconded by Commissioner Harris to approve the October 3, 2019 Airport Commission minutes. Motion carried.
5. **PUBLIC DISCUSSION – None.**
6. **ORAL AND WRITTEN COMMUNICATIONS**
 - A. **Aviation discussion with Boeing-** Reid handed out a newspaper clipping from October 10 which shows Nicole Zieba and Joseph Oldham in front of Boeing from a September 26th trip to Seattle, Washington to visit Boeing Corporation facilities. Zieba and Oldham met with Boeing officials to discuss the future plans for low-income youth. During this visit, Oldham spoke to some of Boeing's engineering executives about the electric plane program. This sparked discussion for the commissioners. Oldham emphasized that this Boeing project is very exciting. The project is setup to monitor children grades 2nd through 4th grade and track progress on the airplane simulator. At the end of the program the children will get a score. If any of the children receive a high enough score there is an opportunity to get a possible scholarship. Oldham mentioned that this program is setup to give a realistic expectation of flying. There is a 50-inch screen, chair, special software, as well as a virtual flight instructor. Boeing is considering for the top kids to be flown out to the Boeing facility where they can take a plant tour. Oldham mentioned he is looking for any type of aviation books which may be suitable for children from the grades of 4th through 6th grade, considering schools such as TL Reed & Jefferson do not have this type of reading material accessible to children since it is not a very common topic. Reid mentioned the annual Airport Open House would be a great opportunity for any of these children to come out to get a better idea of Airplanes and how they operate.
7. **UNFINISHED BUSINESS**
 - A. **Recognition for resigning Airport Commissioner** – Commissioner Harris and Commissioner Mason were presented with a customized coffee mug and certificate of appreciation from the City of Reedley. Harris has been part of the Airport Commission since April of 2008, serving about 11 years. Mason has been part of the Airport Commission since January 2015, serving about 4 years. The Commission expressed their thanks for Harris and Mason's contributions to the Airport over the years.

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B. **Elect Vice Chairperson** – Motion by Commissioner Smith, seconded by Commissioner Jewell to elect Agrifoglio as Vice Chairperson. Motion carried.

8. NEW BUSINESS

A. **Design Grant Apron Recommendation, December 10, 2019** – Reid handed out an Airport Capital Improvement Program for 2020-2025. This is a five-year capital plan. The apron is the next biggest need for the Airport. Ideally starting on the north end in front of the hangars considering the north end tends to get more use. The application for the decision grant goes to City Council December 10, 2019. Reid mentioned this is a major project, and considering there was not a project in 2019 the Airport account has been setting money aside for a major project such as this. Reid mentioned we should hear early spring if this design grant is awarded. Commissioners expressed their concern in generating more income for the Airport. Cacioppo mentioned having an area at the airport designated for RV parking could generate some revenue. Harris mentioned having an area for piolets to be able to fly in and camp for a night or two where bathrooms with showers, washers and dryers are provided. Motion by Commissioner Smith, seconded by Commissioner Oldham. Motion carried.

9. STAFF REPORTS

A. **ACA Conference Summary** – Reid handed out a Conference Agenda received from the ACA conference to all the commissioners. Reid mentioned that this conference is very valuable to attend. The highlight of the conference were the presentations by FAA, the booklet of names and numbers for Airport managers and the opportunity to network. One of the days Reid met one on one with the FAA and consultant where they discussed what funds the City of Reedley's Airport has available. The annual meeting with the FAA and consultant takes place at the conference which focuses on future projects and funding for the Reedley Airport.

10. COMMISSIONERS REPORTS

- A. Capital Improvements – There has been interest in individuals building hangars. Currently working on the best way to tackle this matter. Whether a price per sq. foot. should be adopted or receiving an appraisal. It was also suggested to put out a RFP for hangar development.
- B. Landscaping/Parking – Maintenance is planning on laying a pre-emergent down to prevent weeds in the coming weeks.
- C. Public Relations – None.
- D. Airport Promotion – None.
- E. BMX Track – Commission discussed their concern in BMX being on a water meter. The agreement is expiring in December. Reid mentioned this agreement is still being worked through. Commissioners expressed their concern for keeping the BMX track at the airport because of the positive traffic it brings.
- F. Hangar Development – Numbering tiedowns is something to be done in the near future.
- G. Hangar Vacancies - There are no vacancies, still a long waiting list.

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11. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Harris, seconded by Commissioner Smith to adjourn at 5:25 p.m.

Carl Smith, Chairperson

Sarah Reid, Airport Manager

Kayla Cheney, Administrative Assistant