

**MINUTES**  
REEDLEY AIRPORT COMMISSION MEETING  
Thursday, April 18, 2019

1. CALL TO ORDER

A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Carl Smith at 4:00 p.m.

2. ROLL CALL AND INTRODUCTION OF GUESTS

- A. Commissioners Present: Carl Smith, Chairperson; David Richey, Vice Chairperson; Robert Harris; Anthony Jewell; Robert Mason.
- B. Commissioners Absent: None.
- C. Staff Present: Sarah Reid, Airport Manager; Denise Phariss, Administrative Assistant; Elizabeth Amaya, Office Assistant.
- D. Others present: None.

3. APPROVAL OF MINUTES

- A. Motion by Commissioner Jewell, seconded by Commissioner Harris to approve the March 21, 2019 Airport Commission minutes. Motion carried.

4. PUBLIC DISCUSSION – None.

5. ORAL AND WRITTEN COMMUNICATIONS

- A. Joseph Oldham informed Sarah Reid that he will be bringing the Alpha Electros to the Airport Barbecue. He will also be bringing the trainer that they recently acquired. Commissioner Jewell expressed his concern that Reedley and Mendota weren't mentioned in an article about the electric airplanes in the Measure C publication. Staff will look into it.

6. UNFINISHED BUSINESS

- A. **Transient Tiedown Area Asphalt** – After discussing various options for the southern transient tiedown area, the Commission indicated that they need to physically look at the area before making a decision. They will walk the area during the Barbecue.
- B. **Airport Barbecue Planning** – Three pilots have confirmed that they will be able to provide rides. Ideally, there needs to be six. Commissioners are still working on getting a few more. All pilots that give rides will need to provide a certificate of liability insurance. The Commission agreed on a 40 inch minimum height requirement for rides. One height requirement guide will be at the registration table and another will be at the line for the rides. Commissioner Richey will provide the one for the line. Staff will create one for the registration area. All participants will need to sign a waiver; parents will be asked to sign for their minor children. Each Commissioner chipped in to pay for the cost of the food. Commissioner Harris will purchase the food (for 400) for the Commission. Commissioner Mason will purchase the chili. Commissioner Jewell will formally invite the Council at their meeting on April 23, 2019. He will also pick up the water tubs at Tractor Supply. Staff will request that the flier be sent to all Kings

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Canyon Unified Schools. The flier has been posted on the city's website and Community Services Department's Facebook page. Commissioner Smith posted the flier at the airport. Copies of the flier are in the pilot's lounge. Commissioner Jewell will contact the Exponent for an article to run the week before the Barbecue. Staff will submit the paid ad the week of the Barbecue. The Commission asked for the flier to be sent to surrounding airports. Staff invited the police and fire department and Sequoia Ambulance to attend and display their vehicles. The guest speaker, Raymond McClure has confirmed. Donations are continuing to roll in. Commissioner Richey will bring Reedley College students to help with parking aircraft.

7. NEW BUSINESS

- A. **Airport Clean Up Day Planning May 4<sup>th</sup>** - Commissioner Richey will bring 4-6 college students. The city will provide donuts and water to all volunteers. The Commission asked to hold the cleanup from 8:00 – 11:00 a.m. The Commission expressed the need to keep up the weed control and asked if more money could be put in the budget for this purpose. Reid indicated that with the application of a pre-emergent, in addition to the weed killer there should be a significant difference next year.

8. STAFF REPORTS

- A. Airport Manager
- 1) Skylights - One of the skylights in the old row of hangars blew off during the recent wind storm. The initial quote to replace was nearly \$1,000. She is going back to the original contractor to see if they can do it for less.
  - 2) BMX Fence – The fence in front of the BMX track was damaged during a recent storm. Paul Huebert with Airtime BMX is getting quotes for the repair. Their organization is interested in doing the repair themselves in exchange for a rent credit. Reid is working with Huebert to determine the cost of materials and possible credit.
  - 3) Food Truck Event – Reid and the Chamber are looking into a Catering Truck event at the airport in the fall. It could include live music.
  - 4) Fiesta Parade Entry – It was suggested that the Airport have a float in the Fiesta Parade this year. Most aircraft would be too big to transport down the street. One idea would be a (Shriner's type) model/toy airplane. The Commission discussed several ideas. This will be put on a future agenda for further discussion.

9. COMMISSIONERS REPORTS

- A. Commissioner Richey – Reported that he is retiring next month and will be moving out of the area. He will be resigning his position on the Commission. Reid requested that he put his resignation in writing and submit it to her. The Commission and staff thanked Commissioner Richey for his service to the Commission and encouraged him to serve until his replacement is seated. He indicated he would still be active at this year's Airport Barbecue.

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10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Jewell, seconded by Commissioner Harris to adjourn at 5:20 p.m.

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Carl Smith, Chairperson

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Sarah Reid, Airport Manager

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Denise Phariss, Administrative Assistant

**Next meeting date: May 16, 2019 at 4:30 p.m.**