

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, March 21, 2019

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Carl Smith at 4:05 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; David Richey, Vice Chairperson; Robert Harris; Anthony Jewell; Robert Mason.
 - B. Commissioners Absent: None.
 - C. Staff Present: Denise Phariss, Administrative Assistant.
 - D. Others present: Skyler and Ken Dale.
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Harris, seconded by Commissioner Richey to approve the January 17, 2019 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS – None.**
6. **UNFINISHED BUSINESS**
 - A. **Airport Barbecue Planning** – Denise presented the Commission with last year’s flier and recap of last year, Sponsor list, and the checklist. She reported that the guest speaker has reconfirmed his commitment to speak at this year’s event. The Commission agreed to purchase food for 500 – each contributing \$100 towards the purchase. Tractor Supply in Dinuba has agreed to let the Commission borrow two large tubs for the drinks. The Commission asked for the revised flier to be sent to them to distribute to FBOs at other airports. They suggested that fliers be sent to some of the surrounding airports to try to increase our static displays. The Commission agreed to allow any pilot who displays their aircraft a chance to enter the fuel card drawing (last year it was limited to only those who flew in). Commissioner Richey will coordinate this with his volunteers. The Commission suggested that contact be made with the major television and radio stations to promote the event. Suggestions for displays at the event included: the new flight instruction club and Reedley College’s Aero and Flight Instruction programs. A height limit was discussed for the free airplane rides (vs. last year’s 8 year old age requirement). Two height charts would be required – one at registration and one at the line. A limit of 300 ride tickets was agreed on. Tickets will be taken at the front of the line to prevent people from passing off their tickets to someone else. If it looks like they won’t get the rides done by 12:00, then they would be cut off sooner. Commissioner Jewell has already invited the Fire Department. He reported that the Sea Cadets and Civil Air Patrol has been difficult to contact, but he will keep trying. The Commission was encouraged to seek new sponsors. Denise will create a generic letter of introduction and explanation that Commissioners will have available.
7. **NEW BUSINESS**
 - A. **Eagle Scout Project Proposal** – Skyler Dale presented his Eagle Scout project idea to the Commission – he is offering to repair all the picnic tables and benches at

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the airport. He would replace the wood, seal and paint/stain. He would prefer to take them to his house as he works on them. Once complete, he will place a small plaque on the end stating his name and that it was his Eagle Scout project. Skyler asked the Commission about helping with the cost of the materials. The Commission asked for him to present them with a budget for their consideration. Airport Beautification funds could be used. They also directed him to ask Reedley Lumber and Dinuba Lumber for a discount or donations of materials. Skyler asked what color they would like the tables painted. The Commission gave general directions – something neutral/natural, like green or brown. He will bring his budget back to the Commission at a later date. Now that Skyler has the okay from the Commission, he will have to present the project idea to the Boy Scout Council. If approved, he will proceed with his plans.

8. STAFF REPORTS

A. Airport Manager – Not in attendance.

9. COMMISSIONERS REPORTS

A. Capital Improvements – None

B. Weed Control – Looking good since sprayed.

B. Landscaping/Parking – None.

C. Public Relations – None.

D. BMX Track – Denise reported that two large trees at the BMX track came down during a storm, damaging the fence between the track and Great Western School. Sarah is working with Paul Huebert to get it repaired.

F. Hangar Vacancies – Full with a long waiting list. Received 2 calls this week looking for a hangar.

10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Harris, seconded by Commissioner Mason to adjourn at 5:01 p.m.

Carl Smith, Chairperson

Sarah Reid, Airport Manager

Denise Phariss, Administrative Assistant

Next meeting date: April 18, 2019 at 4:00 p.m.