

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, November 29, 2018

1. CALL TO ORDER
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Carl Smith at 4:00 p.m.
2. ROLL CALL AND INTRODUCTION OF GUESTS
 - A. Commissioners Present: Carl Smith, Chairperson; David Richey, Vice Chairperson; Robert Harris; Anthony Jewell (arrived at 4:15 p.m.); Robert Mason.
 - B. Commissioners Absent: None.
 - C. Staff Present: Sarah Reid, Airport Manager; Denise Phariss, Administrative Assistant; Nicole Zieba, City Manager.
 - D. Others present: Joseph Oldham, CalStart/New Vision Aviation.
3. APPROVAL OF MINUTES
 - A. Motion by Commissioner Harris, seconded by Commissioner Richey to approve the October 18, 2018 Airport Commission minutes with one correction – Change item 5B to reflect that the Commission discussed a soda/water vending machine and is continuing to look into options. Motion carried.
4. PUBLIC DISCUSSION – None
5. ORAL AND WRITTEN COMMUNICATIONS – None.
6. UNFINISHED BUSINESS
 - A. **Update on New Vision Aviation and Electric Airplane Program** – Joseph Oldham reported that good progress has been made with the electric airplane certification. He is logging hours to support FAA's approval – 105 hours on the one in Mendota and 30 hours on Reedley's. The next step is Fault testing that will be done at Chandler Airport. Once submitted to the FAA, it will take up to 120 days for approval. However, Oldham has been in constant contact with FAA and doesn't think it will actually take this long. Oldham explained that New Vision Aviation will initially have 4 Sport Pilot Certified Flight Instructors. When questioned, Oldham explained that there was an issue with the batteries not holding a charge as advertised. He discovered that during the summer, the hot weather was affecting the charging ability. He designed a special air conditioning unit to cool both the batteries and chargers. This solved the problem. In addition to the electric airplanes, New Vision Aviation hopes to purchase a gas version of the aircraft in January. In 3-5 years, Oldham envisions New Vision Aviation:
 - Leasing aircraft
 - Offering Sport Pilot training
 - Recruiting youth to learn to flyBoeing has shown interest in these electric airplanes and will be sending 2 test pilots in a couple of weeks to fly in them. Waivers will be signed. Boeing will not only provide funding for the FAA regulation changes, but will help to promote the electric

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, November 29, 2018

aircraft program. Kitty Hawk Corporation is also interested. Currently, only grant funding has been used for the program (no City funds).

Nicole Zieba thanked the Commission for their support of this program. She explained that they are still working towards a joint program with Reedley College. A MOU is currently being drafted. The City will help promote the Flight Science program at Reedley College (they are restricted from advertising the program outside of the district boundaries). A marketing plan is being developed and private donations will help pay for a variety of advertising. In the future, she hopes that the Aviation Mechanical Program will also be instructed in the electric airplane repair. Zieba referred to the City of Compton who also has a Pipistrel Alfa Electro. They also have a flight simulator that is being used in their After School program. She envisions one in Reedley where students can learn to fly on the ground and then move into actually flying one.

Sarah Reid reported that the signed agreement has been received from New Vision Aviation. Oldham indicated that they are still shopping around for insurance. They will not occupy the office space until the insurance has been secured.

7. **NEW BUSINESS**

- A. **Airport Consultant Search Results** – Two responses were received – C&S Companies and Reinard Brandley. Reid reported that a review committee, consisting of two airport commissioners (David Richey and Anthony Jewell), the Public Works Director (Russ Robertson), and herself, met on November 14, 2018 to review the Statements of Qualifications. The committee scored C&S higher than Brandley by 35 points. Reid contacted two of Brandley's references – Visalia and Chico. Both rated him well, but both were considering C&S for their next consultant. One indicated that Brandley, although very competent, used older techniques and felt that C&S offered more of what they were looking for in the future. Motion by Commissioner Harris, seconded by Commissioner Mason to recommend C&S Companies to City Council as the Reedley Municipal Airport consultant for the next 5 years. Motion carried.

8. **STAFF REPORTS**

- A. **Airport Manager**
- 1) Civil Air Patrol contacted Reid about running an ad in their magazine. Apparently, this is something that has been done every year for several years. The ad cost is \$250. Reid asked the Commission if they were in support of this, and if so, would they be willing to pay for it with Airport Beautification funds. Commissioner Jewell expressed his support of the Civil Air Patrol, as they are the first agency to respond to missing aircraft. Since neither staff nor any of the Commission knows what the ad looks like, etc., Reid was directed to look into it further before committing to running or discontinuing the ad. Reid will contact Civil Air Patrol with the Commissioners' questions.
 - 2) A request was received by an individual possibly interested in developing a row of hangars. Reid will follow up after reviewing the current land lease agreements.
 - 3) The Runway Preservation Project is nearly done. In 30 days they will return to remark the numbers. New signs will be installed in 30 days.

MINUTES

REEDLEY AIRPORT COMMISSION MEETING

Thursday, November 29, 2018

Commissioner Smith indicated that there are cracks in the runway. Reid will look into this.

- 4) Met with a representative from Gar Tootelian about weed control chemicals. They recommend a pre-emergent now and weed killer in the spring. Commissioner Smith suggested spraying 3 feet beyond the lights. All other designated areas will be sprayed 3 feet off the asphalt. The Frankwood fenceline will be sprayed on the outside. Reid will contact Shannon Kulikov about this change to the spraying schedule. She also contacted Miramonte Conservation Corp. about bringing a crew to clean up the weeds. Two donations have been received for weed control.
- 5) C&S's Project Manager for the Runway Preservation Project, noticed that there is a pile of dirt against the fence by the BMX track. In addition, there is junk that has been dumped just over the fence. Reid contacted Paul Huebert of Airtime BMX. He acknowledged the issue and agreed to clean it up within the month.
- 6) Denise Phariss reported that all hangars are full with a long waiting list. No movement lately in hangars or tiedown area.

9. COMMISSIONERS REPORTS

The Commission asked Reid to look into a self-locking door on the exterior (west side) of the pilot's lounge. They felt that this would better secure to building.

10. ADJOURNMENT

As there was no further business to discuss, the meeting was adjourned by consensus.

Carl Smith, Chairperson

Sarah Reid, Airport Manager

Denise Phariss, Administrative Assistant

Next meeting date: Thursday, January 17, 2018