

**MINUTES**  
**REEDLEY AIRPORT COMMISSION MEETING**  
Thursday, October 18, 2018

1. **CALL TO ORDER**  
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Carl Smith at 4:00 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
  - A. Commissioners Present: Carl Smith, Chairperson; David Richey, Vice Chairperson; Anthony Jewell; Robert Mason.
  - B. Commissioners Absent: Excused – Robert Harris.
  - C. Staff Present: Sarah Reid, Airport Manager; Denise Phariss, Administrative Assistant.
  - D. Others present: None.
3. **APPROVAL OF MINUTES**
  - A. Motion by Commissioner Smith, seconded by Commissioner Jewell to approve the minutes of August 16, 2018. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
  - A. Sport Aviation Article - A copy of the EAA Sport Aviation magazine article about the electric airplane program was provided to the Commission. Commissioner Jewell found the article and wanted to share it. Sarah Reid explained that New Vision Aviation has asked to rent the office space adjacent to the pilot's lounge. Due to the fact that they are a start up non-profit organization, they agreed to \$65 per month, to be reviewed in a year. An agreement will be presented at City Council on November 13, 2018 for a one year agreement. This sparked a discussion about this program. It was felt that \$65 was a minimal rent. One idea was to either charge the previous \$200 for exclusive use of that space or allow them use of it at no cost and have the room open for other pilots to use. Reid explained that she is realizing how important revenue is to the airport and was hoping to charge a minimal fee, that could at least cover the increased utilities, with hopes of increasing the rent in 12 months. There was also some concern that Reedley College is being left out of the project. The initial intent of this project was to provide flight instruction to Veteran's so that they could become commercial pilots. There were questions about who will pay for maintenance and insurance on the airplanes. The commission was also curious about when the two electric airplanes will be based in Reedley. Reid suggested that Joseph Oldham be asked back to a Commission meeting to update the Commission on the program. Reid volunteered to contact Joseph Oldham to schedule him for the next Airport Commission meeting.
  - B. Water for Pilots - Commissioner Smith reported that he put a donation can above the refrigerator with water bottles for pilots. So far, he hasn't received any donations. A suggestion was made to put a suggested donation amount on the sign. The Commission discussed a soda/water vending machine, but ultimately decided that it is cost prohibitive - new ones are over \$3,000.

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6. STAFF REPORTS

A. Airport Manager

- 1) Contacted the Miramonte Conservation Camp about utilizing their crews for airport projects. The cost for a 14-man crew is approximately \$200. A contract would have to go to City Council. Reid will pursue this agreement.
- 2) Cal Trans notified her that they will be inspecting Reedley Municipal Airport on November 28, 2018.
- 3) The Commission was provided with a copy of the letter that was mailed to airport tenants notifying them of the future runway closure and asking for email addresses to keep them informed once an exact date is finalized.
- 4) Announced that the Commission vacancy has been advertised for Commissioner Jewell's position. He has indicated that he would like to see someone else have the opportunity to serve, but if no qualified applicant applies, he is will to continue serving.
- 5) The Request for Qualifications for Airport Consultants closes October 30, 2018. A review meeting is scheduled for November 14<sup>th</sup> to go over the applicants. Carl Smith, Russ Robertson, Reid, and another airport commissioner to be named later, will review them and make their recommendation to the Airport Commission.
- 6) Reported that Commissioner Jewell and she met with Walter Lehrman, the pilot that wants to coordinate donations for increased weed spraying. Reid handed out a map of the asphalt areas at the airport. A partnership with the Parks and Recreation Foundation will allow the donations to be tax deductible. Reid coordinated having the City's street sweeper sweep the airport asphalt twice a year. This will help with removing dirt and debris from the cracks. To deal with the hard to kill Star Thistle, staff was asked to look into a State program for the "Star Thistle Eradication Program" – probably through the California Ag Commission.
- 7) Reid distributed a Power Point printout for Raymond McClure. He is a 94 year old pilot that has flown more than 50 types of aircraft. The Commission asked Reid to secure him as the guest speaker for the 2019 Airport Barbecue.
- 8) Boeing continues to have conversation with the City regarding the electric airplane program. Reid will keep the commission updated as it progresses.
- 9) The IFR will publish in January.

7. COMMISSIONERS REPORTS

- A. BMX Track – Commissioner Jewell submitted pictures and an article to the Exponent about the BMX program. He indicated that many Reedley residents don't even know there is a BMX track in Reedley.
- B. Hangar Maintenance – Commissioner Jewell asked when the skylights will be replaced in the southern row of hangars. Reid indicated that they were inspected, but the cost is prohibitive at this time. Last fiscal year the electric doors of the northern row of hangars were serviced. Next on the list is to service the southern row.
- C. Hangar Vacancies - Denise reported that all hangars are full, with a waiting list. No recent movement.

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8. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Mason, seconded by Commissioner Richey to adjourn at 5:00 p.m.

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Carl Smith, Chairperson

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Sarah Reid, Airport Manager

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Denise Phariss, Administrative Assistant