

Special Meeting Minutes
COMMUNITY SERVICES COMMISSION
Thursday, August 30, 2018

A special meeting of the Community Services Commission was called to order at 4:30 p.m by Stephen Penner, Chairperson, in the Sierra Room at the Reedley Community Center, 100 N. East Avenue, Reedley, CA 93654.

1. ROLL CALL AND INTRODUCTION OF GUESTS
 - A. Commissioners Present: Stephen Penner, Chairperson; Carl Smith, Vice Chairperson; Tom Brandt; Jean Clemons; Don Zavala.
 - B. Commissioners Absent: Excused – Edgar Baltazar, Guadalupe Martinez.
 - C. Youth Representatives: Present – Asami Nelson; Estrella Vargas
 - D. Staff Present: Denise Phariss, Administrative Assistant; Ruben Castaneda, Jr., Recreation Coordinator
 - E. Others Present: None.

2. APPROVAL OF MINUTES
It was moved by Commissioner Brandt, seconded by Commissioner Zavala, that the minutes of June 14, 2018 be approved. The motion carried.

3. PUBLIC DISCUSSION - None

4. ORAL AND WRITTEN COMMUNICATIONS – None

5. NEW BUSINESS
 - A. **Review of Application and Guidelines for Community Services Grants** - Funding for annual Recreation Grants was allocated in the 2018-19 Fiscal Year Budget. Since this funding went away for a few years, Sarah Reid felt it important to review the Guidelines prior to advertising for this year. She also recommended that the date be changed to October instead of April. She felt the timing worked better for many programs that were just getting started with the new school year. The Commission was provided a copy of the Guidelines to review. This year's total amount available is \$1,050, enough for 3-\$350 grants. Motion by Commissioner Brandt, seconded by Commissioner Smith to recommend the acceptance of the Guidelines as presented, with the date changing from April to October. Motion carried.
 - B. **Selection of Coach of the Year** – Two nominations were received – Adrian Gonzales, who coached Tiny Tots Flag Football and Blanca Santana who has coached all sports, except Flag Football. Ruben Castaneda, Jr. told the Commission what experience he's had with each coach. Motion by Commissioner Clemons, seconded by Commissioner Zavala to select Blanca Santana as this year's Coach of the Year. Motion carried. Blanca will be the first female recipient of this award. Ruben will ask her to attend the next Commission meeting to introduce her. She will also be presented at City Council.

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6. YOUTH REPRESENTATIVES REPORTS

Since this was the first meeting that the new Youth Representatives attended, they were asked to introduce themselves and tell a little about what activities they are involved in.

- A. Asami Nelson – Attends Reedley High School. She is active in several clubs, including French Club and the Peace Club. She is taking Advanced Placement (AP) classes that are very challenging. She talked with Sarah and is excited about the four activities for the City that she will take part in over this school year.
- B. Estrella Vargas – Attends Reedley Middle College High School. Estrella is the first representative that has served with the Commission from this school. The Commission was very excited to have this new connection. Her school activities include the Young Entrepreneurs Program and Future Farmers of America (FFA). She will be volunteering at the Senior (Citizen) Prom and Red Ribbon Week activities.

7. STAFF REPORTS

- A. Sarah Reid, Community Services Director – Although Sarah was not at the meeting, Denise highlighted a few items for her.
 - 1) The process of recruiting another Recreation Coordinator is continuing. The interviews will take place next week. She hopes to have this person in place by October 1st.
 - 2) Sarah will be attending an Airport Conference (ACA) in South Lake Tahoe the week of September 11-14.
 - 3) The Boys & Girls Clubs Lease Agreement was approved by City Council on August 28, 2108. The agreement will allow Boys & Girls Clubs to continue to provide services at the Reedley Community Center. Only a few, small changes were implemented into the agreement.
- B. Christina Ontiveros, Senior Services Coordinator – Christina was also not available to attend today's meeting. However, she provided some highlights about Senior activities.
 - 1) The annual Flu Clinic will be held on September 20, 2018 from 3:00 – 6:00 p.m. at the Reedley Community Center. This is not just for Seniors; it is open to the public.
 - 2) Plans are underway for the Senior Prom that will be held at Sierra View Homes on Friday, September 28, 2018. Seven tickets are still available if anyone from the Commission would like to attend.
 - 3) The Poinsettia trip will take place on Wednesday, November 28, 2018. Tickets will go on sale Tuesday, September 4th. The cost is \$42 and includes a catered lunch at Hilmar Cheese Factory.
 - 4) A Senior Picnic Luncheon, sponsored by the Reedley Rotary Club will be held on Thursday, October 4th in Mueller Park. Rotary members will also be barbecuing the meal.

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- C. Ruben Castaneda, Jr., Recreation Coordinator – Handed out 2 youth sports fliers – Girls Volleyball and Tiny Tots Flag Football. He explained that the early registration for both of these programs ends on Friday, August 31st. Registration is available with the department’s online program, DASH Online, or by signing up in the Community Services office during regular business hours.

- 8. COMMISSIONER COMMENTS
 - A. Commissioner Smith – Asked what day the Halloween/Red Ribbon Carnival will be held. He will make sure it is on the Armory’s calendar.
 - B. Commissioner Zavala
 - 1) Welcomed the new Youth Representatives.
 - 2) Informed the Commission that he called Sarah Reid when it was announced that she was appointed the Director of Community Services.

- 9. ADJOURNMENT
As there was no further business to discuss, meeting was adjourned at 4:58 p.m.

Respectfully submitted,

Denise Phariss, Administrative Assistant

Stephen Penner, Chairperson

Sarah Reid, Community Services Director

Next Meeting is planned for October 25, 2018