

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
August 16, 2018

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Carl Smith at 4:00 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; David Richey, Vice Chairperson; Robert Harris; Anthony Jewell; Robert Mason.
 - B. Commissioners Absent: None.
 - C. Staff Present: Sarah Reid, Airport Manager; Denise Phariss, Administrative Assistant.
 - D. Others present: None.
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Harris, seconded by Commissioner Jewell to approve the June 21, 2018 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS – None.**
6. **UNFINISHED BUSINESS**
 - A. **Airport Beautification Fund Projects** – There was considerable discussion about providing a vending machine for water, sodas, and snacks in the pilots lounge. The pros and cons of a used vs. new machine were discussed. Also, bottles vs. cans. The Commission agreed that the best place to put the machine is inside the pilot’s lounge. It is better protected there, from both weather and vandalism. A motion was made by Commissioner Jewell, seconded by Commissioner Harris to purchase a new vending machine for drinks with Airport Beautification Funds. Motion carried. Commissioner Harris volunteered to check Costco for prices and options.
7. **STAFF REPORTS**
 - A. **Airport Manager**
 - 1) Jessica Bryan of C&S Companies will be at the airport next Thursday to talk about the upcoming airport conference. She will also be looking at the condition of the asphalt in the tiedown and taxilane areas.
 - 2) Now that the bid has been received for the Runway Pavement Preservation Project, the amended grant application will be sent to the Federal Aviation Administration (FAA).
 - 3) The five-year consultant contract with C&S Companies is about to expire. Staff is preparing a Request for Qualification (RFQ) and will be forwarding it to FAA for review. Upon their approval, staff will advertise. Staff is happy with C&S, the current consultant, but this process is a FAA requirement. FAA has recently given approval for C&S to follow through with the current project.
 - 4) The condition of the wash rack has received several complaints. The hose keeps disappearing and the previous apparatus doesn’t work and really wasn’t the best for airplane use. After talking with pilots, they don’t want anything other than a good hose to wash down their planes. Sarah will work with Jess Hinojosa, Maintenance staff, to provide a proper hose and secure it in a manner that makes it hard for it to be stolen.
 - 5) Central Valley Lock has been contacted about installing a keypad lock on the pilot’s lounge. This will allow pilots access to the lounge after hours. Currently it is locked when the FBO isn’t on site.