

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, June 21, 2018

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Carl Smith at 4:00 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; David Richey, Vice Chairperson; Robert Harris; Anthony Jewell; Robert Mason.
 - B. Commissioners Absent: None.
 - C. Staff Present: Sarah Reid, Interim Airport Manager; Denise Phariss, Administrative Assistant; Jesus Hinojosa, Maintenance; Christina Moreno, Administrative Clerk.
 - D. Others present: None.
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Harris, seconded by Commissioner Mason to approve the April 19, 2018 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
 - A. Sarah Reid
 - 1) The water leak between the pump and the BMX track was found and fixed by the BMX Lessee.
 - 2) A copy of the Bi-fold Door Inspection Report was given to the Commission. This is the list of items that Sequoia Door checked while inspecting and servicing the bi-fold doors on the new row of hangars. In the next fiscal year the old row of hangars will have the doors inspected and repaired.
 - 3) Reported that she talked with the person in charge of the new Highway 180 extension. He indicated that new signs will be placed directing people to Reedley Municipal Airport. The existing signs on the old section of Highway 180 will remain. He also explained that the graphic on the signs is standard for all airports and cannot be changed for smaller airport to reflect the smaller type of aircraft.
6. **UNFINISHED BUSINESS**
 - A. **Airport Barbecue Wrap Up** – Commissioners and staff reported that they have received very positive comments about this year’s event. The weather was great and plenty of food for everyone. A variety of suggestions for next year were discussed.
 - B. **Funding for Fuel Reimbursement for Pilots at Airport Barbecue** – Various ideas were discussed, including getting a sponsor to cover the cost.
7. **NEW BUSINESS**
 - A. **Airport Beautification Fund Project Identification** – The Commission discussed several ideas that they would like to purchase/provide with the Airport Beautification funds:
 - 1) Additional seating – Benches, tables, and pavilion that could be utilized during events at the airport.

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, June 21, 2018

- 2) Shade cover or more trees in the grass area
 - 3) A food truck on certain day/times so that pilots will want to come to Reedley as a destination (reason to fly to a destination)
 - 4) New grounding straps for aircraft
 - 5) Increased application of chemicals to keep weeds under control
 - 6) Vending machine with snacks and drinks
- The Commission will bring other ideas to the next meeting.

B. **Chemical Application Schedule** – Staff was notified that there is a pilot based in Reedley willing to coordinate donations for increased weed spraying. Sarah and Commissioners Jewell and Richey will meet with him.

8. STAFF REPORTS

A. Airport Manager

- 1) Reported that only one contractor showed up for the pre-bid meeting for the Runway Rehabilitation Project on June 15, 2018. The bid opening will be June 28, 2018.
- 2) Explained that Joseph Oldham would like to rent the office in the terminal building for the electric airplane flying club. Commissioner Smith reminded her that the computer for the AWOS is in that office. He would need access to the room. The Commission liked the idea of monthly rent revenue from the flying club.

9. COMMISSIONERS REPORTS

A. BMX Track – Paul Huebert presented at Rotary about the BMX program at the airport. Commissioner Jewell invited him to present at a future Airport Commission meeting.

B. Hangar Vacancies – Denise reported that all hangars are full, with several names on a waiting list.

10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Harris seconded by Commissioner Richey to adjourn at 5:21 p.m.

Carl Smith, Chairperson

Sarah Reid, Interim Airport Manager

Denise Phariss, Administrative Assistant