

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, April 19, 2018

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Carl Smith at 4:00 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Carl Smith, Chairperson; David Richey, Vice Chairperson; Robert Harris; Anthony Jewell; Robert Mason.
 - B. Commissioners Absent: None.
 - C. Staff Present: Sarah Reid, Interim Airport Manager; Denise Phariss, Administrative Assistant; Jess Hinojosa, Building Maintenance.
 - D. Others present: None.
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Jewell, seconded by Commissioner Smith, to approve the March 8, 2018 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
 - A. Letter from Reedley Rotary dated March 24, 2018 that accompanied their donation to the Reedley Airport Barbecue & Fly In.
6. **NEW BUSINESS**
 - A. **Airport Clean Up Day** – The plan is to meet at the airport at 8:00 a.m. and work until about 11:00 a.m. on Saturday, April 21, 2018. Jess Hinojosa, Maintenance Worker for the City will bring several tools and gloves. Sarah Reid has recruited 8 volunteers from the Reedley Leo Club and Youth Reps. Commissioner Richey will bring 5-6 college students. All Commissioners indicated that they will be helping. Unfortunately, the south end of the transient area did not get the weeds sprayed. They ran out of chemicals. There was some discussion about the use of pre-emergent – it was deemed too expensive and not very effective right now.
 - B. **Airport Barbecue Planning** – Denise Phariss went down the list of items for the Airport Barbecue. The guest speaker has been confirmed and Commissioner Richey has created a power point. Reedley College students will help park aircraft and possibly automobiles. Commissioner Harris will purchase the food. Commissioner Mason will take care of purchasing and making the chili. Commissioner Smith will secure the bottled water. Invitations have been sent to the police, fire and ambulance to display. Commissioner Harris will create a public service announcement and distribute to several television stations. The flier has been posted on the city's Facebook and website, and has been distributed to current hangar tenants (including the land lease tenants). The Exponent has been contacted to advertise and report on the event. Porta potties have been ordered. Joseph Oldham will be demonstrating one of the airplanes and have them on display. The Commission agreed to reimburse pilots for fuel used for free flights to the public. Donations are continuing to come in. Commissioner Jewell agreed to contact the NJROTC to present the colors prior to the guest speaker – approximately 11:45 a.m. The Commission asked for a digital version of the flier be sent to them.

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The Reedley Historical Society would like to display and sell historical aviation books at a table. The Commission and staff agreed that this would enhance the event.

8. STAFF REPORTS

A. Airport Manager

- 1) Since Sarah Reid was at an out of town meeting, she provided a written update and called in to answer any questions that the Commission had. Written report is attached.
- 2) Sarah questioned the Commission regarding the airport signs they would like placed on the new section of Highway 180. They indicated that they would like to see four signs positioned at the eastbound and westbound exits.
- 3) The water leak has not been found leading out to the BMX track. Further investigation will be done after the mowing has been done in that area. It will be a lot easier to see what is going on once the weeds are shorter.

9. COMMISSIONERS REPORTS

- A. Next meeting – Creation of a list of projects for Beautification Funds.

10. ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 4:58 p.m. by consensus.

Carl Smith, Chairperson

Sarah Reid, Interim Airport Manager

Denise Phariss, Administrative Assistant