

**MINUTES**  
**REEDLEY AIRPORT COMMISSION MEETING**  
Thursday, March 19, 2020

1. **CALL TO ORDER**  
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Carl Smith at 4:04 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
  - A. Commissioners Present: Carl Smith, Chairperson; Butch Agrifoglio, Vice Chairperson; Mark Cacioppo; Anthony Jewell; Joseph Oldham.
  - B. Commissioners Absent: None
  - C. Staff Present: Sarah Reid, Airport Manager; Elizabeth Amaya, Office Assistant.
  - D. Others present: Erik LaCour, President of Clovis RC Club, Conrad Nerdahl, Secretary of the Clovis RC Club
3. **APPROVAL OF MINUTES**
  - A. Motion by Commissioner Agrifoglio, seconded by Commissioner Oldham to approve the February 13, 2020 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS – None.**
6. **UNFINISHED BUSINESS**
  - A. **2020 Airport Barbecue Planning** – Reid mentioned to commissioners that as of right now, we are going to continue to move forward with the Airport BBQ planning. The department has seen donations trickling in, and there has been a great job of advertising this event online. Reid encouraged commissioners to continue looking for financial donations and/or raffles prizes. Currently John Johnson is continuing his search for pilots to give free airplane rides; 6 pilots would be ideal. For the next meeting we are hoping to dial in to the smaller details that this event entails. Commissioner Jewell mentioned that Sinclair is willing to donate \$100 gift card for the pilot drawing again. He also acknowledged the presentation of last year's prizes and the attraction that is brought to the children that attended. Reid agrees and ensures that the presentation from last year will be there again this year. Reid asked commissioners about a time that would work to open up the event to public. Considering that people line up early for the free airplane rides, Reid suggested that 8:30 would be an appropriate time for PD explorers to arrive. Plane rides will start 9am. Commissioners showed concern about who would be marshalling the aircrafts. Last year, Dave Richey recruited college students and had sea cadets helping them. Reid will be reaching out to John Johnson to help recruit volunteers for this. Having jobs for the volunteers to do will help with the way the event runs. Commissioner Cacioppo brought up the idea of a fly market where pilots/hangar tenants show off or sell the treasures that they may have, possibly putting it on the same day as the Open House; something to think about for next year.
  - B. **Airport Clean-up Day Planning** – The scheduled clean-up day is the first Saturday in May, the 2<sup>nd</sup>. Normally there would be crews or groups that would come out and help in designated spots that need extra attentions. These areas are: around the lights, along the fence, and in other areas. Reid asked if there are groups interested in helping out on that day. Commissioner Jewell mentioned a group called Teen

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Challenge would be a great fit. Commissioner Jewell observed the group before and they are hard workers. It was also mentioned if any scout troops would be willing to come out and assist with the clean-up. Reid and Amaya will be contacting both groups. Commissioner Jewell said he would get in contact with the sea cadets to help out.

7. **NEW BUSINESS**

A. **RC Model Event** – Erik LaCour, President of the Clovis RC Club, explained that the RC Club has been putting this event on for the past 25 years. This event consists of large model airplanes, last year there was approximately 300 models and 3000 spectators attend this event. Both LaCour and Reid agreed that hosting this event will bring attention to the Airport. Contact began back in February; a special event application was put in since this is the first time an event like this has come to Reedley. Reid and LaCour have come up with an agreement similar to Castle’s Airport to cover liability. Due to dates of the event, it is recognized that the airport needs to remain open during the Memorial Day weekend. A NOTAM will be issued for pilots, and Airport tenants will be notified. Another solution to pilots flying in/out would to set specific times. Reid is in contact with the manager of the San Francisco Airports District office for the FAA to submit a safety/operation plan for the Special Event. LaCour reassured the commissioners that if a pilot would need to land immediately, they would accommodate and designate a point a contact that will be on site at all times. Commissioner Jewell suggests that promoting the RC Model event to tenants as a positive item would help with the any concerns. It was recommended from all commissioners to move forward with this event. Commissioner Smith voiced concern regarding any activity around the fuel system and spectators near the taxiway. These concerns will be addressed and revised on the sitemap.

8. **STAFF REPORTS**

A. Airport Manager- Reid let all Commissioners know that Kayla Cheney, Administrative Assistant had her baby on March 10<sup>th</sup>. She also thanked the Commissioners that attended the Chamber of Commerce dinner on the 29<sup>th</sup> of February.

9. **COMMISSIONERS REPORTS**

- A. Capital Improvements – None.
- B. Landscaping/Parking – The majority of the weed spraying is done. Maintenance staff is working to get the rest of the spots sprayed in hopes that by May 1<sup>st</sup> it’ll be clear for the Airport Open House. Staff is also bringing down certain areas with the mower, trying to get the field looking good for the Open House.
- C. Public Relations – None.
- D. Airport Promotion – None.
- E. BMX Track –BMX renewed their agreement for the next 5 years. They also put on a presentation at the last Council meeting. It was mentioned during that meeting that Paul Huebert is a world champion for BMX riding.
- F. Hangar Development – None.
- G. Hangar Vacancies - One hangar opened up in early March, but was quickly filled. The agreement is being finalized to start April 1<sup>st</sup>.

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10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Jewell, seconded by Commissioner Agrifoglio to adjourn at 5:34 p.m.

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Carl Smith, Chairperson

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Sarah Reid, Airport Manager

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Elizabeth Amaya, Office Assistant

**Next meeting date: April 16, 2020**