

Minutes
PARKS AND RECREATION COMMISSION
Thursday, November 19, 2015

A regular meeting of the Parks and Recreation Commission was called to order at 5:00 p.m. by Pamela Melville, Chairperson, in the Sierra Room at the Reedley Community Center, 100 N. East Avenue, Reedley, CA 93654.

1. ROLL CALL AND INTRODUCTION OF GUESTS
 - A. Commissioners Present: Pamela Melville, Chairperson; Tom Brandt (arrived at 5:10 p.m.); John Kellogg; Dolores Payan; Stephen Penner.
 - B. Commissioners Absent: None.
 - C. Youth Representatives: Present – Selena Garcia; Lauren Tavlan.
 - D. Staff Present: Joel Glick, Community Services Director; Sarah Reid, Community Services Superintendent; Denise Phariss, Administrative Assistant.
 - E. Others Present: None.
2. OATH OF OFFICE – Sylvia Plata administered the Oath of Office to the newest Commissioner, John Kellogg.
3. APPROVAL OF MINUTES
It was moved by Commissioner Penner, seconded by Commissioner Kellogg, that the minutes of September 10, 2015 be approved. The motion carried.
4. PUBLIC DISCUSSION – None.
5. ORAL AND WRITTEN COMMUNICATIONS – Joel updated the Commission on the Toys For Tots program. Toys will be given away on December 23, 2015. Commissioner Melville will not be able to attend this year.
6. UNFINISHED BUSINESS
 - A. **Mueller Park Beautification Project Ribbon Cutting** – Will be held on Saturday, December 5, 2015 from 11:30 – 1:30. Project update – The restroom supplies were delayed in arriving. This week Public Works staff started ripping out the old fixtures. The shade cover had been installed, but started sagging, so it was removed by the supplier to be modified and returned. It may or may not be back up by the ribbon cutting. New mulch was installed in the playground area. The Rotary Pavilion has new LED lighting and beams. LED lighting was installed around the new walking trail. New picnic tables and barbecues have been installed. Commissioner Payan suggested putting more trash cans in the park to cut down on the litter.
 - B. **Cricket Hollow Boat Launch Project Update** – Crawford Engineering has been hired to perform the environmental work; Quad Knopf was

approved at the last City Council meeting for plan work for the project.
The grant application for the construction grant is due in February, 2016.

- C. **Sports Park Master Plan Revision Update** – This item will go to City Council on January 26, 2016. It has been delayed because some of the Council Members were going to be gone who wanted to be involved in the discussion. Joel encouraged the Commission to attend this meeting.
- 7. YOUTH REPRESENTATIVES REPORTS
 - A. **Selena Garcia** – Helped in Kindergarten After School Program at TL Reed School. Enjoyed working with the kids.
 - B. **Lauren Tavlan** – Volunteered at Concert in the Park – Face painting and helping with the raffle.
 - 8. STAFF REPORTS
 - A. **Recreation Report** – Ruben Castañeda, Jr. shared the latest updates and happening in the Recreation Division. He provided handouts of activities with participation numbers, other data and fliers.
 - 9. COMMISSIONER COMMENTS
 - A. **Commissioner Payan** asked to receive an email about the Ribbon Cutting. Denise will send out the flier to remind Commissioners to attend.
 - 10. ADJOURNMENT
 - As there was no further business to discuss, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Denise Phariss, Administrative Assistant

Pamela Melville, Chairperson

Joel Glick, Community Services Director

Next meeting: January 28, 2016 at 4:30 p.m.