

**MINUTES**  
**REEDLEY AIRPORT COMMISSION MEETING**  
Thursday, September 25, 2015

1. CALL TO ORDER  
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by David Richey at 4:00 p.m.
2. ROLL CALL AND INTRODUCTION OF GUESTS
  - A. Commissioners Present: David Richey, Chairperson; Carl Smith, Vice Chairperson; Robert Harris.
  - B. Commissioners Absent: Robert Mason.
  - C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
  - D. Others present: None.
3. APPROVAL OF MINUTES
  - A. Motion by Commissioner Smith, seconded by Commissioner Harris to approve the July 16, 2015 Airport Commission minutes. Motion carried.
4. PUBLIC DISCUSSION – None.
5. ORAL AND WRITTEN COMMUNICATIONS
  - A. Joel gave the Commissioners two issues of Fly-Low magazine.
6. UNFINISHED BUSINESS
  - A. **Rummage Sale** – Joel explained that the sale cannot be at the airport, as originally discussed. After attending the airport conference, he found out there is too much liability to have it on airport premises. However, the sale can still be held, but at the Community Center. He indicated that the Community Center is a good location for yard sales. The Commission picked March 5, 2016 as the date. Staff will sell the spots; the Commission needs to help get the word out. Proceeds will go to the Airport Beautification Fund. The Commission directed Denise to create a flier for the event and forward to them for input.
7. NEW BUSINESS
  - A. **Airport Capital Improvement Program (ACIP)** – Joel reviewed the revised (FAA) ACIP with the Commission. He pointed out that no projects are listed for 2016. This is to allow the City to save up for 2018's projects which will require a large match. In addition, the State recently required a Wastewater Management Plan be created. This cost the City \$12,000. It will also require monthly inspections. Joel doesn't know what that will cost, so he wants to make sure the budget will cover it. Joel will be meeting with Katherine Kennedy with the FAA on October 6, 2015 to discuss the ACIP.
8. STAFF REPORTS
  - A. Joel Glick, Airport Manager
    - 1) IFR Approach - The FAA has received and is processing our request. It is slated to be published on April 27, 2017. He recently found out that prior to receiving the IFR approach, the runway markings must be redone.

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- 2) Airport Conference – Attended several seminars at the annual ACA Conference in Lake Tahoe last week. Some good news included Senate bill 747 that, if passed, will replenish the State Aeronautics budget from \$5 million to \$140 million per year. Funds will be used to support airports in California. For Reedley Municipal Airport this could mean an increase in our annual funding from \$10,000 to \$30,000; grant matches could increase from 2.5% to \$7.5%. FAA is backing the bill.
- 3) Procedure Manual – A written procedure is required for directing air traffic during special events at the airport. If none is in place, the City will be liable if something happens. Although we may have a procedure in place, it must be put in writing.

9. COMMISSIONERS REPORTS

- A. Capital Improvements – None.
- B. Landscaping/Parking – None.
- C. Public Relations – None.
- D. Airport Promotion – None.
- E. BMX Track – None.
- F. Hangar Development – None.
- G. Hangar Vacancies - 3 (1 old; 2 new) Regier's hangars are full.

10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Smith, seconded by Commissioner Harris to adjourn at 4:33 p.m.

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David Richey, Chairperson

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Joel Glick, Airport Manager

***NEXT MEETING DATE:***

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Denise Phariss, Administrative Assistant

**Next meeting date: November 19, 2015 at 4:00 p.m.**