

**MINUTES**  
**REEDLEY AIRPORT COMMISSION MEETING**  
Thursday, July 16, 2015

1. CALL TO ORDER

A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson David Richey at 4:00 p.m.

2. ROLL CALL AND INTRODUCTION OF GUESTS

- A. Commissioners Present: David Richey, Chairperson; Carl Smith, Vice Chairperson; Robert Harris; James Henderson; Robert Mason.
- B. Commissioners Absent: None.
- C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
- D. Others present: None.

3. APPROVAL OF MINUTES

- A. Motion by Commissioner Smith, seconded by Commissioner Harris to approve the April 16, 2015 Airport Commission minutes. Motion carried.

4. PUBLIC DISCUSSION – None.

5. ORAL AND WRITTEN COMMUNICATIONS

- A. Joel – Gave an update on the fuel sales for the year. AV Gas has brought in \$5,544 and Jet A \$3,141 so far in 2015.
- B. Commissioner Smith – The AWOS visibility sensor is out. Since the AWOS is out of warranty, the cost to repair is \$3-\$4,000. Joel thanked Commissioner Smith for trouble shooting the problem to save the City additional costs.

6. UNFINISHED BUSINESS

- A. **Airport Barbecue Wrap Up** – The Commission reviewed the Revenue and Expense report that was prepared by staff. After it was all said and done, only \$430 was made for the Airport Beautification Fund. Staff and Commissioners agreed that it was a lot of work for less than \$500. Some of the items discussed: Disappointing turnout. Need more people flying in. Consider moving the date. Not impressed with food. Disappointed in presentation. Not generous portion. Didn't like the chips. Beans were bland. Commissioner Richey indicated that he went to Pat Napolitano's birthday party and the caterer charged him \$8.50/plate for all you could eat including several kinds of meat. Positive comments on our guest speaker. Over 100 people were taken up in the air. Should send fliers to schools next year to target young families. Maybe we should have a bounce house and free hotdogs to draw the young people. Or change it to a breakfast as young families and pilots prefer getting out earlier in the day. Incorporate more games – flour drop, spot landing, airplane pull, etc. The conversation turned to other ways to raise funds. One idea was to have a rummage sale at the airport or Community Center. It wouldn't be nearly as much work and could bring in a pretty good profit. Reedley College has a cutaway airplane engine that could be used as a display. The Commission liked the idea of holding it at the Community Center due to it being more centrally located. The month of October was talked about as a good time of year. The Commission asked to hold a special August meeting to discuss the Rummage Sale.
- B. **Status of Airport Security Fence Project Phase II** – Joel explained that the second phase of the fence project just went out to bid. FAA will award the grant after the bids are received. This is different from previous years. The bid opening will take place on July 23, 2015. The project should get started in October. This phase will replace the rest of the barbed wire fence on the west side and replace the walk through gate, drive through gate, and will install another gate toward the south for emergency vehicles. Gates will be numbered, 1, 2, 3 and 4, starting from the south and going north. Number 4 will be the construction gate at the north end of the field.

**MINUTES**  
**REEDLEY AIRPORT COMMISSION MEETING**  
Thursday, July 16, 2015

7. NEW BUSINESS

- A. **Developing Storm Water Prevention Plans** – An application was received from the State that requires all airports to complete. If it isn't done, it could affect current and future funding matches for projects, as well as our \$10,000 annual grant. Joel contacted C&S Companies, the City's airport consultant. They agreed to complete the application for \$12,800, which is considerably less than the \$20,000 they are charging other airports. The cost is coming out of the airport's operational budget and not reimbursed by a grant.

8. STAFF REPORTS

- A. Joel Glick, Airport Manager
- 1) IFR Approach – No update.
  - 2) Joel updated the Commission on other projects that he is working on.
    - a. In 2012 the City applied for a grant for Cricket Hollow Boat Launch facility. Currently the environmental work is being done. The City received a \$250,000 planning grant and in 2016 will apply for a \$900,000 construction grant.
    - b. On August 11, 2015, City Council will discuss the proposed Sports Park Master Plan Revision. This is a workshop. The final draft will be brought back to Council at a later date.
    - c. The Mueller Park Beautification Project is underway. A Land and Water Conservation Grant was received to help fund this project. Included are a walking path, lights, barbecues, picnic tables, remodel/repair of Rotary Pavilion, replacement and repairs to playground structure, and the restroom remodel.

9. COMMISSIONERS REPORTS

- A. Capital Improvements – The wash rack isn't draining properly. City electrician was notified. The electrical issue was not kicking on the pumps. Also, the photo cell is not working on the beacon. Electrician also notified to repair it.
- B. Landscaping/Parking – Need a shower to entice people to fly in and camp.
- C. Public Relations – It was suggested to have water bottles available in the vending machine.
- D. Airport Promotion – None.
- E. BMX Track – No update or changes.
- F. Hangar Development – One inquiry, but no follow through as yet.
- G. Hangar Vacancies - No change.

10. ADJOURNMENT

As there was no further business to discuss, the meeting was adjourned by consensus at 5:00 p.m.

\_\_\_\_\_  
David Richey, Chairperson

\_\_\_\_\_  
Joel Glick, Airport Manager

\_\_\_\_\_  
Denise Phariss, Administrative Assistant

***SPECIAL MEETING DATE: August 20, 2015 at 4:00 p.m.***