

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, April 16, 2015

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson David Richey at 4:03 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: David Richey, Chairperson; Carl Smith, Vice Chairperson; Robert Harris (arrived at 4:05 p.m.); James Henderson; Robert Mason.
 - B. Commissioners Absent: None.
 - C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
 - D. Others present: None.
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Smith, seconded by Commissioner Mason to approve the March 19, 2015 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
 - A. Joel reported that Ortega's backed out of providing a food truck at the airport on Saturdays. They didn't feel like they would recoup his costs.
 - B. Commissioner Smith reported that the AWOS is not working. Sensor may be down.
6. **UNFINISHED BUSINESS**
 - A. **Airport Barbecue Planning** – Denise reported that the caterer has been secured – Chuck's BBQ in Clovis. The food will be tri tip sandwich meals for \$15. Still need the guest speaker secured – Scott Sulich from Lemoore was contacted by Commissioner Henderson and seemed willing to speak. A man that worked on the "Spruce Goose" will be contacted by Commissioner Henderson to see if he would be interested. Speakers will be given a meal ticket. Commissioner Smith will get 10 cases of waters donated, or will donate himself. Grocery Outlet was contacted for prices of sodas – our cost apx. 50 cents each, including CRV. Commissioner Richey talked with the President from the Harley owner's group, wants to set up a shade tent and sell raffle tickets. The Commission encouraged them to come and put up a shade tent, but not to sell raffle tickets – would be a conflict with our fundraiser. Commissioner Mason invited the British Car Club he belongs to. Commissioner Richey contacted motorcycle clubs. Not known who will show up. Copies of the Airport BBQ flier were given to Commissioners for posting downtown and distributing at surrounding airports. Denise will email digital version. Joel asked for help to clean out the FBO hangar in preparation for the Barbecue. He also requested participation from the Commission in a cleanup day – May 4th. The focus will be on the Frankwood Avenue fenceline. Commissioner Richey will ask students to participate. Commissioner Harris completed the PSA video – will air next week.
 - B. **Update on IFR Approach** – Cory Hazlewood with C&S Companies called in to update the Commission on the IFR request application with FAA. The City is now registered on FAA's application site. Application is being processed. FAA will

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contact the City periodically. A survey was done in 2010 – some data will be usable for the application process. Ralph Redman with C&S Companies is working on this project. Since it will take some time to put the required information together, the Commission agreed to spend up to \$1,000 to complete this process. The Commission asked that this item be included as a regular item on the agenda for a while.

7. STAFF REPORTS

A. Joel Glick, Airport Manager

- 1) A new load of fuel was received. Price was lowered. This should generate more revenue as we are making more profit per gallon than previous load. Should be very competitive with other airports.
- 2) Preparing paperwork for \$255,000 grant for Construction of Security Fence, Phase 2, which includes emergency vehicle access gate. Grant offer should be received in late May/June.
- 3) On May 5, 2015, the Reedley City Council will be holding a budget workshop. Joel will present the Community Services Department's budget, which includes the Airport. Joel encouraged the Commission to attend.

8. COMMISSIONERS REPORTS

- A. Capital Improvements – None.
- B. Landscaping/Parking – New tiedown tenant was referred by Commissioner Smith.
- C. Public Relations – None.
- D. Airport Promotion – After the Barbecue is over, Joel wants to talk about the rummage sale idea. Could be held once or twice a year – maybe in the fall. Food vendors would be a nice addition.
- E. BMX Track – None.
- F. Hangar Development – None.
- G. Hangar Vacancies – Same as last month – 4 (1 old and 3 new).

9. ADJOURNMENT

As there was no further business to discuss, the meeting was adjourned at 4:50 p.m. by consensus.

David Richey, Chairperson

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant