

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, March 19, 2015

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Commissioner Bob Mason at 4:01 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Robert Harris; James Henderson; Robert Mason; Carl Smith.
 - B. Commissioners Absent: Excused – David Richey
 - C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
 - D. Others present: None.
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Smith, seconded by Commissioner Henderson to approve the February 19, 2015 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
 - A. Handed out fliers announcing Ortega's Taco Truck hours at the airport. Suggested sending it to the Airport Land Use Commission to help get the word out.
 - B. Handed out Sky Park Pancake Breakfast flier.
 - C. Reminded Commissioners about upcoming Ethics Training.
6. **UNFINISHED BUSINESS**
 - A. **Airport Barbecue Planning** – Commissioner Henderson reported that Scott Sulich from Lemoore might be interested in being the guest speaker. He is based in Lemoore. Commissioner Henderson contacted members from his band. They are interested in performing again during the meal and before the guest speaker. *Caterer* – Steffen Schultz is still interested, but he is very busy with his other job. In general, the Commission felt that his food hasn't really stood out as much as it did the first year when he hand patted the hamburgers. Other ideas – Ortega's (not really barbecue food), Reedley High School ROP. Commissioners want to sell the drinks to make a profit. Denise will send out emails to the Commission once we secure information from interested caterers. Commissioners will submit their votes by email prior to the next Airport Commission meeting.
Donations – Motion by Commissioner Smith, seconded by Commissioner Henderson to give 2 free meal tickets for every \$100 donation. Motion carried.
Flier – Since the guest speaker and caterer have not been secured, Denise will make a general flier so that people can be notified of the event and date.
Publicity – An ad will run in the Reedley Exponent with all the donators listed. Commissioner Harris will put together a PSA.
Displays – Commissioner Mason contacted the Valley British Car Club – they will spread the word to their membership. Denise will send a notice to airport tenants to display their aircraft at the Barbecue.
 - B. **Update of IFR Approach** – Cory Hazlewood with C&S Companies (Airport Consultant) called in to explain the status of the IFR approach request to the Federal Aviation Administration (FAA). Cory explained that although the City submitted an

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application with FAA for an IFR approach, it is not on the list with the FAA. It was on the list, but due to personnel changes at FAA, the process was never fully completed so it was dropped. Fortunately, the City retained a copy of the original paperwork to prove the application was submitted. It will be resubmitted so it can get back on the list. The City's new contact with FAA is Daniel Olsen. Cory will continue to keep staff updated on the process. The Commission asked to have this item on each agenda to stay in touch with the status.

7. **NEW BUSINESS**

- A. **Election of Vice Chairperson** – Motion by Commissioner Harris, seconded by Commissioner Henderson to nominate Commissioner Carl Smith as Vice Chairperson. Motion carried. (At this point, Commissioner Smith chaired the rest of the meeting).

8. **STAFF REPORTS**

- A. Joel Glick, Airport Manager
- 1) Reported that Phase 1 of the Perimeter Fence Project is complete. FAA has agreed to pay for the new gate and remobilization of the contractor (due to the delay).
 - 2) Justin Kulikov mowed last week and will spray next week.

9. **COMMISSIONERS REPORTS**

- A. Capital Improvements – None.
B. Landscaping/Parking – None.
C. Public Relations – None.
D. Airport Promotion – None.
E. BMX Track – None.
F. Hangar Development – Joel met with someone recently who was inquiring about building hangars. No further contact has been received from him.
G. Hangar Vacancies – Denise reported 3 vacancies.

10. **ADJOURNMENT**

As there was no further business to discuss, it was moved by Commissioner Henderson, seconded by Commissioner Harris to adjourn at 5:15 p.m.

Carl Smith, Vice Chairperson

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant

Next meeting date: Thursday, June 18, 2015