

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, December 18, 2014

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson David Richey at 4:00 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: David Richey, Chairperson; Robert Harris; James Henderson; Carl Smith.
 - B. Commissioners Absent: None.
 - C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
 - D. Others present: Ray Remy.
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Smith, seconded by Commissioner Henderson to approve the September 18, 2014 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
 - A. Joel Glick
 - 1) Provided the Commission with a spreadsheet of the fuel sales for the last year.
 - 2) Provided copies of the Airport Capital Improvement Program (ACIP) showing airport projects for the next 5 years.
6. **NEW BUSINESS**
 - A. **Fencing Project Phase 1 Progress Update** – Glick reported a snag in the fencing project on the west side of the airport. Due to mature trees right on the property line, a request was made to offset the fence around this area. This created major difficulties for the FAA who ultimately required the City to hire a licensed biologist to be sure no native species were disturbed. This delay caused the contractor to pull off the job until it is resolved. At this point it looks like the FAA will allow the offset. However, the City may have to pay the contractor's relocate fee as that most likely will not be paid by the FAA grant. Staff is hoping to get the contractor back sometime in January so that the project can be completed in February. Commissioner Richey suggested that any out of pocket costs should be paid for by the City's airport consultant, as they were ultimately responsible for making sure the proper paperwork and notifications were submitted.
7. **STAFF REPORTS**
 - A. Joel Glick, Airport Manager
 - 1) The Parks Division will be getting a new mower and will be passing down their old one to use at the airport. This will be a great improvement over the extremely old mower currently utilized for mowing.
8. **COMMISSIONERS REPORTS**
 - A. Capital Improvements – None.
 - B. Landscaping/Parking – None.
 - C. Public Relations – None.
 - D. Airport Promotion – None.

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- E. BMX Track – The new BMX Agreement was approved by City Council last month. Their rent will raise significantly to appease the FAA who require any non-aviation use of airport premises pay fair market value. The City and Airtime BMX came to an amount that both entities can live with.
- F. Hangar Development – None.
- G. Hangar Vacancies
 - 1) A tenant that is in a large hangar in the new row is moving out in February. Another tenant is interested in the larger hangar. Currently there are 4 empty hangars (2 new and 2 old).
 - 2) Commissioners volunteered to distribute hangar fliers as a way to fill our vacancies.
- H. **Commissioner Harris**
 - 1) Asked what the status of the GPS approach is. Glick asked about the status at the Airport Conference in Lake Tahoe but didn't get a response. He will follow up.
 - 2) There are cracks in the tarmac that need to be taken care of before they ruin the new asphalt.
 - 3) Weeds are popping up everywhere. Need to spray pre-emergent and Roundup to get control before damage occurs.

9. **ADJOURNMENT**

As there was no further business to discuss, the meeting adjourned at 4:40 p.m. by consensus.

David Richey, Chairperson

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant