

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, September 18, 2014

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson David Richey at 4:03 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: David Richey, Chairperson; Thomas Louden, Vice Chairperson; Robert Harris; James Henderson; Carl Smith.
 - B. Commissioners Absent: None.
 - C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
 - D. Others present: None.
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Smith, seconded by Commissioner Harris to approve the July 17, 2014 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
 - A. Joel Glick reported Cal Trans has awarded the 5% match for the First Phase of the Perimeter Fence project. Typically Cal Trans doesn't award this early in the project. Glick is very pleased to learn about the grant at this stage. Since Federal Aviation Administration (FAA) pays 90%, Cal Trans 5%, the City will only have to pay for 5%.
6. **UNFINISHED BUSINESS**
 - A. **Perimeter Fence Project Update** – The anticipated start date for the first phase of this construction project will be October 1st. It will take approximately 6-8 weeks to complete. Since the bid came in under budget, there may be a change order later on to complete a few more feet of the fenceline, if money allows. The chain link fence will also have a component that goes into the ground to prevent animals from entering the airport property.
7. **NEW BUSINESS**
 - A. **Review of 2014-15 Approved Budget – Revenue** – Glick provided the Commission with the Department's entire budget, including airport – expenditures and revenues – as of August 31, 2014. He reported that the orange grove lease brought in considerably more revenue this year due to an exceptional crop. Since the lessee is paying the City a percentage of the crop, this increased the annual revenue from this source.
Commissioner Richey asked that Fuel Pricing be discussed at the next Commission meeting. Staff will put it on the next agenda.
 - B. **Airtime BMX New Agreement** – Airtime BMX, City staff and the FAA have come to an agreement for a new lease for the BMX track at the airport. Paul Huebert of Airtime BMX provided staff with data from surrounding tracks around the valley, staff compiled the information and submitted it to FAA along with a recommendation as to what fair market value should be at Reedley Municipal

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Airport. The agreed upon price is \$250 per month. This equals \$2,000 additional annual revenue for the airport. This item will go to City Council in November.

- C. **Selection of Date for 2015 Airport Barbecue** – There was some discussion about moving the date to the 3rd Saturday in May. After checking the Community Center calendar it was discovered that an event was scheduled that would utilize some of the tables and chairs. The last few years the Barbecue was on the 2nd Saturday in May so that is the date that was reserved to use the tables and chairs from the Community Center. The Commission suggested promoting our barbecue lunch and the Hanford breakfast (that is traditionally planned for that Saturday) together. One suggestion to draw more people to Reedley's Barbecue is to hand out special raffle tickets at Hanford's breakfast, or other airports' events. This raffle would be eligible to only people who flew in from other airports. Commissioner Smith suggested getting a price quote to purchase tables and chairs for 100 people with Airport Beautification Funds. Staff will contact vendors to get some quotes. It was also suggested to check prices for table and chair rental. Staff will obtain the quotes and have the information available at the next Commission meeting.

8. STAFF REPORTS – None.

9. COMMISSIONERS REPORTS

- A. Capital Improvements – None.
- B. Landscaping/Parking – None.
- C. Public Relations – None.
- D. Airport Promotion – None.
- E. BMX Track – Previously discussed.
- F. Hangar Development – None.
- G. Hangar Vacancies – Phariss reported 2 vacancies in the old hangars and 1 in the new.

10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Henderson, seconded by Commissioner Smith to adjourn at 4:50 p.m.

David Richey, Chairperson

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant

Next meeting date: November 20, 2014 at 4:00 p.m.