

**MINUTES**  
**REEDLEY AIRPORT COMMISSION MEETING**  
Thursday, July 17, 2014

1. **CALL TO ORDER**  
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson David Richey at 4:00 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
  - A. Commissioners Present: David Richey, Chairperson; Thomas Loudon, Vice Chairperson; Robert Harris; James Henderson; Carl Smith.
  - B. Commissioners Absent: None.
  - C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
  - D. Others present: None.
3. **APPROVAL OF MINUTES**
  - A. Motion by Commissioner Harris, seconded by Commissioner Smith to approve the May 1, 2014 Airport Commission minutes. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
  - A. Joel Glick
    - 1) Distributed the Expenditure Detail for Airport Budget Fiscal Year 2014-15 that was recently approved by City Council in June. Suggested the Commission review it and ask questions of him later. At the next meeting he will bring the Revenue Detail for review.
6. **UNFINISHED BUSINESS**
  - A. **Recap of 2014 Airport Barbecue** – Distributed expenditure and detail summary of 2014 and 2013 Barbecues (to compare). Profit on meals went down due to increased food costs. Ultimately, made almost the same profit as last year. This year – just under \$2,300. Many positive comments were received. Some saying it was the best Barbecue for many years. There were also some negative comments about running out of food, etc. These items will be discussed when planning next year's event. It was suggested that the date be moved to the 1<sup>st</sup> or 3<sup>rd</sup> Saturday in May to avoid Sierra Sky Park's monthly 2<sup>nd</sup> weekend event. There are conflicts the 1<sup>st</sup> weekend for staff, but the 3<sup>rd</sup> weekend has an event already scheduled at the Community Center. Staff will look into the availability of tables and chairs to see if that day will work.
7. **NEW BUSINESS**
  - A. **Bid Opening for Security Fence Project** - A pre-bid walk through at the Airport took place on July 2<sup>nd</sup>. Six companies showed up. On July 15<sup>th</sup> the official bid opening took place at City Council Chambers. Five companies submitted a bid. C&S Companies estimated the project costing \$161,200 for the base bid and \$12,800 for the Rodent Skirt Alternate Bid, for a total cost of \$174,000. Jessica Mullen of C&S Companies will be reviewing the bids for compliance. Glick showed the Commission the map of the project area. Construction may start in late August or early September and should only take a month to complete.

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- B. **Cal Trans Aeronautics Annual Airport Inspection** – Cal Trans inspected the airport and indicated we are in full compliance. No issues were noted. The inspector suggested moving some of the signs.

8. STAFF REPORTS

A. Joel Glick, Airport Manager

- 1) AWOS – Is being programmed to work for internet access.
- 2) BMX Track – Working with Robert Y. Lee with FAA to determine the fair market value for the BMX lease. Glick sent price comparison information to Lee. Cory Hazlewood of C&S Companies is helping. Glick feels an agreement has been reached with Airtime BMX that is fair to both parties. It will also increase the annual revenue. Next meeting Glick will bring the new agreement for the Commission to review.
- 3) Revenue from the orange grove nearly doubled from last year. The rent is now based on a percentage of the crop and this year was very profitable for the tenant.

9. COMMISSIONERS REPORTS

- A. Capital Improvements – None.
- B. Landscaping/Parking – None.
- C. Public Relations – None.
- D. Airport Promotion – It was suggested to hold an airshow. Vendor spaces could be rented or charged a percentage of their sales. An entrance fee would be charged to spectators. Commissioner Loudon mentioned that Gold Coast Air Show used to put on air shows.
- E. BMX Track – Previously discussed.
- F. Hangar Development – None.
- G. Hangar Vacancies – Denise indicated that the vacancies are slowly filling. Currently only have 4 vacancies – 3 in old hangars, 1 in new.

10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Henderson, seconded by Commissioner Smith to adjourn at 5:00 p.m.

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David Richey, Chairperson

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Joel Glick, Airport Manager

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Denise Phariss, Administrative Assistant

**Next meeting date: Thursday, September 18, 2014**