

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, August 15, 2013

1. **CALL TO ORDER**
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Robert Harris at 4:03 p.m.
2. **ROLL CALL AND INTRODUCTION OF GUESTS**
 - A. Commissioners Present: Robert Harris, Chairperson; David Richey, Vice Chairperson; James Henderson; Carl Smith.
 - B. Commissioners Absent: Unexcused – Ray Remy
 - C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
 - D. Others present: None.
3. **APPROVAL OF MINUTES**
 - A. Motion by Commissioner Smith, seconded by Commissioner Richey to approve the Airport Commission minutes of May 23, 2013. Motion carried.
4. **PUBLIC DISCUSSION – None.**
5. **ORAL AND WRITTEN COMMUNICATIONS**
 - A. Joel Glick
 - 1) Justin Kulikov and Joel mowed the center island and outer portion of runway and Frankwood Avenue fenceline.
 - 2) Reedley Fire Department has been doing training at the airport. Concern was expressed by a Council member that the heavy trucks were doing damage to the airport grounds. Upon inspection, no damage was discovered.
 - 3) At a recent City Council meeting, James Hansen talked about his concern with a GPS approach. He indicated that the protection zones would change so that aircraft would be flying over the school. Joel indicated that to his knowledge that is not the case.
6. **NEW BUSINESS**
 - A. **Replace Fuel Sign with ‘Reedley Municipal Airport’ Sign using Airport Beautification Funds** - Wolfe Signs was contacted and submitted a couple of designs. The Commission chose the graphic that had the blue letters because they liked the graphic of the mountain. However, they asked that the lettering be black. Motion by Commissioner Smith, seconded by Commissioner Richey to spend up to \$2,500 of Airport Beautification Funds to pay for this sign. Motion carried.
 - B. **Extend Fencing from FBO Hangar to Park Area using Airport Beautification Funds** – Motion by Commissioner Richey, seconded by Commissioner Henderson to authorize Commissioner Smith to pursue 2-3 quotes to relocate a section of fence from the north end of the new park area to the front of the Pilot’s Lounge and to extend the fencing the rest of the way to the FBO hangar. Motion carried. Safety was stated as the main reason for fencing off this area.

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7. STAFF REPORTS

A. Joel Glick, Airport Manager

- 1) The Airport Layout Plan (ALP) has been approved by FAA and is ready for Reedley City Manager to sign.
- 2) The Drainage Study is a quarter of the way through the process.
- 3) The Security Fence grant went to City Council the end of July. This item was done before the actual grant offer was received due to the FAA's tight turn around requirement..
- 4) Will be going to the annual ACA Conference in Lake Tahoe September 10-13. This is the conference where he gets to sit down one-on-one with our FAA Project Officer to talk about future funding opportunities. In the last few years Joel has secured discretionary funds for airport improvement projects.

8. COMMISSIONERS REPORTS

A. Capital Improvements – None.

B. Landscaping/Parking – None.

C. Public Relations – None.

D. Airport Promotion – None.

E. BMX Track – It was suggested that staff get two quotes to install a water meter for the BMX Track. As they need to be paying all costs associated with their activities, it was decided that the water meter would indicate the actual water useage. Joel will contact Ray Remy and Les Travioli to see what they could do.

F. Hangar Development – None.

G. Hangar Vacancies – Commissioner Smith volunteered to show the hangars to potential tenants. Joel will follow up with him on the details.

9. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Smith, seconded by Commissioner Richey to adjourn at 4:45 p.m.

Robert Harris, Chairperson

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant

Next meeting date: October 17, 2013