

**MINUTES**  
REEDLEY AIRPORT COMMISSION MEETING  
Thursday, May 23, 2013

1. CALL TO ORDER  
A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Robert Harris at 4:00 p.m.
2. ROLL CALL AND INTRODUCTION OF GUESTS
  - A. Commissioners Present: Robert Harris, Chairperson; David Richey, Vice Chairperson; Carl Smith.
  - B. Commissioners Absent: Excused – James Henderson; Ray Remy.
  - C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
  - D. Others present: Robert Mason, ALUC
3. APPROVAL OF MINUTES
  - A. Motion by Commissioner Smith, seconded by Commissioner Richey to approve the April 18, 2013 Airport Commission minutes. Motion carried.
4. PUBLIC DISCUSSION – None.
5. ORAL AND WRITTEN COMMUNICATIONS – None.
6. UNFINISHED BUSINESS
  - A. **Airport Barbecue and Fly In Wrap Up** – The event made approximately \$2,280 net. A summary of the income and expenses was distributed to the Commission. Some suggestions for making next year's event even better: Get the word out, promote hard; arrange for a flyover; think about moving the event to the 3<sup>rd</sup> Saturday of May; Advertise a year ahead – know what we're doing (flour drop, etc.) and promote it; add a pancake breakfast (Joel will ask Steffen); Have some specialty cars on display such as Valley British Car Club, Cruising for Jesus, etc.; keep aircraft flying throughout event; offer free airplane rides; combine forces with Woodlake and Porterville – we help with their events and they will help with ours.
7. NEW BUSINESS
  - A. **Recommendation for Airport Consultant** – Two firms submitted Requests for Qualifications. A committee consisting of Commissioners Remy and Harris and Airport Manager, Joel Glick, met to discuss the two applicants. After reviewing their qualifications, the committee felt that C & S Companies was the most qualified and they had been happy with their work for us so far. Motion by Commissioner Smith, seconded by Commissioner Remy to recommend retaining C & S Companies to City Council. Motion carried. Glick urged the Commission to attend three upcoming City Council meetings where this item and the department's budget will be discussed and decided – June 10, June 11 and 25, 2013.
  - B. **2013-14 Budget** – A copy of the proposed airport budget was distributed to the Commission. Commissioner Richey asked if Airport Beautification Funds could be used to keep control of the weeds on the runway. He felt the asphalt areas should be sprayed more often to keep them in good condition. He volunteered to bring college students to help, if necessary. If needed, he would be willing to get a chemical applicator's license.

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8. STAFF REPORTS

A. Joel Glick, Airport Manager

- 1) Reedley Rotary Club talked about having an event at the airport. Rod Harms will be speaking at a future Airport Commission meeting to discuss their idea.
- 2) Looking at fencing around the pilot's lounge to the FBO hangar.

9. COMMISSIONERS REPORTS

A. **Commissioner Richey** – Asked if staff was still looking for a tractor. Glick indicated that we don't need our own tractor since Justin Kulikov is now mowing and spraying for us - he uses his own equipment.

10. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Smith, seconded by Commissioner Richey to adjourn at 5:10 p.m.

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Robert Harris, Chairperson

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Joel Glick, Airport Manager

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Denise Phariss, Administrative Assistant