

**MINUTES**  
REEDLEY AIRPORT COMMISSION MEETING  
Thursday, September 27, 2012

1. CALL TO ORDER

A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Robert Harris at 4:07 p.m.

2. ROLL CALL AND INTRODUCTION OF GUESTS

- A. Commissioners Present: Robert Harris, Chairperson; David Richey, Vice Chairperson; Ray Remy; Les Travioli.
- B. Commissioners Absent: Excused - Carl Smith.
- C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant; Sylvia Plata, City Clerk (arrived at 4:40 p.m. and left after the Oath).
- D. Others present: None.

3. OATH OF OFFICE – City Clerk issued the oath to the four commissioners present.

4. APPROVAL OF MINUTES

- A. Motion by Commissioner Travioli, seconded by Commissioner Richey to approve the July 19, 2012 Airport Commission minutes. Motion carried.

5. PUBLIC DISCUSSION – None.

6. ORAL AND WRITTEN COMMUNICATIONS

- A. Joel Glick announced he will be on a medical leave from work through October 12, 2012. Filter all requests or questions to Denise Phariss in his absence.
- B. The Carmelita Project will go to the Fresno County Board of Supervisors on Tuesday, October 16, 2012 at 9:00 a.m. The City is taking a neutral stance. Cory Hazlewood, our airport consultant will be there. The Commission is invited to attend.
- C. The Federal Aviation Association (FAA) has had some personnel changes lately that affect us. Our recently appointed project officer, Benedict Stuth is no longer with FAA. Peter Hong, our previous project officer, was brought back to finish up existing project and to transition for our next representative.
- D. The new grant to complete the Airport Layout Plan (ALP) has gone to City Council for approval. FAA wants to see the BMX Park changed to BMX "Track". Joel promised to bring the ALP back to the Commission before it is finalized.
- E. Kulikov Orange Grove Lease was approved by City Council.

7. NEW BUSINESS

- A. **Beautification Fund Projects** – Denise informed the Commission that the current balance in the account is \$8,260. Some ideas that were suggested:

- Barbecue Pit in Park Area
- Landscaping front of pilot's lounge
- Shower for those that might camp out overnight
- New furniture for pilot's lounge

Joel reported that we now have a maintenance worker that is spending 4 hours per week mowing and cleaning at the Airport.

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The Commission liked the idea of the furniture for the pilot's lounge and directed Joel to look for a sofa, recliner, end table, coffee table, kitchen table and chairs, etc. and report back with pictures and pricing. Motion by Commissioner Remy, seconded by Commissioner Travioli to limit the furniture purchase to \$2,000. Motion carried.

- B. **ACA Conference** – Laurel Fawcett with the Fresno County Airport Land Use Commission attended for the first time. She shadowed Joel and Cory in the various sessions and meetings with FAA representatives. She felt it was very beneficial and informative. The meeting with FAA went extremely well. Joel and Cory met with FAA representatives and persuaded them to give us approximately \$500,000 in competitive (discretionary) funds to install fencing on the west side of the airport. FAA likes how we follow through by completing projects when given the grant funding. Although it isn't definite, it looks promising.
- C. **Grant Agreement for Drainage Study** – At the last minute the FAA asked staff to complete paperwork for a grant to pay for a Drainage Study at the airport. We received the paperwork on September 13 and had to submit it by September 19, 2012. FAA will be paying \$64,890 (90%) for this project; Cal-Trans will pay \$3,200 (5%); and the City will pay the balance of \$3,200 (5%). This item is going to City Council on October 9, 2012 as a consent item. Once the FAA pays their share, the Cal-Trans grant agreement will be brought back to the Commission and City Council.
- D. **BMX Lease Extension** – FAA has requested a year-to-year lease for the BMX track. Joel will be drawing up a lease extension for Airtime BMX (Paul Huebert) to sign. He recommends leaving the rent at \$880 since this covers the utility costs. Motion by Commissioner Harris, seconded by Commissioner Remy to extend the Airtime BMX lease for another year and leave the rent at \$880. Motion carried.

8. STAFF REPORTS

- A. Joel Glick, Airport Manager – Nothing further.

9. COMMISSIONERS REPORTS

- A. Capital Improvements – None.
- B. Landscaping/Parking – None.
- C. Public Relations – None.
- D. Airport Promotion – There was some discussion about our choice of date for the Airport Barbecue. It seems to conflict with a monthly activity that Sierra Sky Park holds. Commissioner Richey will contact Sierra Sky Park to see if they would be willing to try a joint event. Another idea for the Barbecue is to invite someone from Aircraft Owners and Pilots Association (AOPA) as a guest speaker.
- E. BMX Track – Previously discussed.
- F. Hangar Development – None
- G. Hangar Vacancies – Denise reported that we have several hangars in the new row available.
- H. Miscellaneous
  - 1) Commissioner Travioli reported that the beacon needs to be readjusted. It isn't bright enough to help pilots. Joel will talk with our consultant to get the specifications. He also indicated that the PAPI lights aren't adjusted properly either. Staff will follow up with city electrician or other personnel to adjust both of these items.

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- 2) The Commission asked if there is wireless internet access at the airport. Is there a sign posted with the log on information posted in the pilot's lounge?

#### 10. ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 5:20 p.m. by consensus.

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Robert Harris, Chairperson

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Joel Glick, Airport Manager

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Denise Phariss, Administrative Assistant

**Next meeting date: TBA**