

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, March 15, 2012

1. CALL TO ORDER

A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Robert Harris at 4:05 p.m.

2. ROLL CALL AND INTRODUCTION OF GUESTS

A. Commissioners Present: Robert Harris, Chairperson; David Richey, Vice Chairperson; Ray Remy; Carl Smith; Les Travioli.

B. Commissioners Absent: None.

C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant; Paul Melikian, new Director of Administrative Services.

D. Others present: Robert Mason, ALUC; Steffen Schultz, Quick Fire Grill.

3. APPROVAL OF MINUTES

A. Motion by Commissioner Richey, seconded by Commissioner Travioli to approve the February 16, 2012 Airport Commission minutes. Motion carried.

4. PUBLIC DISCUSSION – None.

5. ORAL AND WRITTEN COMMUNICATIONS

A. Joel Glick reported that the Master Fee Schedule will be going to City Council on March 27, 2012. Airport increases will include hangars, tie downs, and a new 15% late fee for all tenants who pay more than 30 days late. Our current fees were effective in 2008. Upon Council approval, the new fees will take effect on May 1, 2012. Letters will go out to all tenants notifying them of these increases, if approved.

B. A letter was sent out to all city owned hangar tenants regarding hangars being used for RV storage. It was explained that only automobiles may be parked in hangars while the aircraft is being flown (not for extended periods – i.e. while the airplane is out for an annual).

6. UNFINISHED BUSINESS

A. **Airport Barbecue Planning** – Denise read the notes from last year's event. *Guest Speaker* - Commissioner Harris suggested Bruce McElhoe. He would like to speak on "Learning to Fly". The Commission agreed to McElhoe and the topic. He will speak for 15-20 minutes and open it up for questions. McElhoe suggested having the Cruising for Jesus and Nomads cars out there. *Displays* – Paul Melikian volunteered to contact Fresno Police Department for their Skywatch Helicopter. Commissioner Smith will contact Chandler for a flight school display. *Food* – Steffen Schultz from Quick Fire Grill will charge us the same price as last year, plus \$.50 for a soda/water. He will provide the same menu as last year, with the addition of the drink. The Commission agreed to increase the meal prices this year to \$12 for the hamburger meal and \$6 for the hotdog meal. We will pay Quick Fire \$7.50 for hamburger meal and \$3.50 for hotdog

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meal. Motion by Commissioner Travioli, seconded by Commissioner Richey to accept Steffen's proposal for the meal. Motion carried.

Donators – Commissioners volunteered to contact the donators assigned to them and notify Denise to bill them or turn in their donation no later than Friday, April 27th in order to allow sufficient time to include their name in the ad. Suggested donation is \$50, but "the sky's the limit" if they would like to commit to more.

Advertising – Denise will place an ad in the Exponent with all donators' names on it the week of the event. Now that the meal price and guest speaker have been decided, the flier will be finalized and mailed/emailed out to local airports and pilots. Steffen volunteered to contact Coke to see if they would make a couple of banners for our event (at no cost). One could be hung downtown and the other at the airport. Denise will post the flier on City's website and Community Services Facebook page. Commissioner Harris will submit information to local TV and radio stations.

Emcee – Commissioner Harris agreed to emcee again this year.

Parking – Commissioner Richey agreed to coordinate Reedley College students to park airplanes and cars.

FBO Hangar – Commissioner Smith agreed to make space and clean FBO hangar for serving and eating areas.

Comped Meals – Commissioner Remy suggested comping the Kevorkian family for their meal tickets. Commission agreed. Up to 4 Reedley College students will also be comped for parking vehicles, as they were last year.

7. AIRPORT MANAGER REPORT – None.

8. ADJOURNMENT

As there was no further business to discuss, meeting was adjourned at 5:30 p.m. by consensus.

Robert Harris, Chairperson

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant

Next meeting date: Thursday, April 19, 2012 at 4:00 p.m.