

MINUTES
REEDLEY AIRPORT COMMISSION MEETING
Thursday, August 19, 2010

1. CALL TO ORDER

A meeting of the Reedley Airport Commission was held at the Reedley Community Center, 100 N. East Avenue, Reedley, California and called to order by Chairperson Robert Harris at 5:03 p.m.

2. ROLL CALL AND INTRODUCTION OF GUESTS

- A. Commissioners Present: Robert Harris, Chairperson; David Richey, Vice Chairperson; Ed Peters; Ray Remy; Les Travioli.
- B. Commissioners Absent: None.
- C. Staff Present: Joel Glick, Airport Manager; Denise Phariss, Administrative Assistant.
- D. Others present: Fred Neal.

3. APPROVAL OF MINUTES

- A. It was noted that the June 17, 2010 meeting did not adjourn at 6:52, but at 5:52 p.m. Motion by Commissioner Richey seconded by Commissioner Remy to approve the June 17, 2010 Airport Commission minutes as corrected. Motion carried.

4. PUBLIC DISCUSSION – None.

5. ORAL AND WRITTEN COMMUNICATIONS

- A. Joel Glick
 - 1) A letter regarding safety information to pilots dated June 14, 2010 from the U. S. Department of Transportation was distributed to the Commission. Glick indicated that the information is also available online.

6. UNFINISHED BUSINESS

- A. **Taxiway Project Update** – The preconstruction meeting took place today at 9:30 a.m. Crucco Construction, C & S Companies, and City staff were in attendance. The contract was reviewed by C & S; now the City attorney is reviewing it. Hopefully, by the end of next week it will go to the City Manager for his signature. From there, it will be sent to Peter Hong with the F.A.A. who will then issue a Notice to Proceed. The project will take 40 working days to complete, will start no later than September 1st and should be done no later than the week of October 18th. A NOTAM will be filed to notify pilots of the construction project. A notice will also be put on the AWOS. The contractor and C & S will be using the pilot's lounge as their offices. During this time, the lounge will be locked when C & S, Crucco, or Dean Castang are not in the office.
- B. **Airport Barbecue** – The consensus of the Commission is to wait until spring to hold the Barbecue for a variety of reasons – By the time the taxiway project is complete, it is getting too late in the season; the spring is when pilots are wanting to get out and fly; and the annual Barbecue was moved to the spring several years ago. The Commission felt it was important to leave it set so that people get used to the event being at the same time every year. The exact date will be discussed at the October meeting.

7. STAFF REPORTS

A. Joel Glick, Airport Manager

- 1) September 14-17 the annual ACA Conference will be held in Lake Tahoe. Glick will be attending, as well as Cory Hazlewood from C & S Companies. In addition to attending the workshops, they will be talking with Peter Hong about resurfacing the tarmac areas. Commissioner Travioli indicated he was going to Lake Tahoe at that time and could fly Glick up there.
- 2) Reported that the City's Public Works Department mowed the airport the last time and charge the Airport \$2000. Glick suggested going back to the contractor that mowed it before, who only charged \$1500. It was suggested that a weed control program go out to bid in order to get the weeds under control.
- 3) Glick and Denise Phariss met with Don Haug with Cal Trans at the airport recently. Haug pointed out that the fruit trees on the north end of the airport property needed to be cut back. Glick decided to cut them down to remove this issue. In addition, weeds were removed around runway lights, in response to Haug's report. However, overall he was very pleased with the condition of the airport.

8. COMMISSIONERS REPORTS

- A. Capital Improvements – None.
- B. Landscaping/parking – None.
- C. Public Relations – Commissioner Peters informed the Commission about a recent article in the Reedley Exponent about Tom Regier's trip to Alaska. Another recent article about the airport was in the new online magazine, Kings River Life.
- D. Airport Promotion – Glick has plans to put new signage at the airport, both at the road and on the terminal building. His plans also include redoing the landscaping in front of the terminal. He will coordinate with Commissioner Richey to elicit the help of the Reedley College Aero students.
- E. BMX Track – None.
- F. Hangar Development – None.

9. ADJOURNMENT

As there was no further business to discuss, it was moved by Commissioner Remy, seconded by Commissioner Travioli to adjourn at 5:48 p.m.

Robert Harris, Chairperson

Joel Glick, Airport Manager

Denise Phariss, Administrative Assistant

Next meeting will be held on October 28, 2010. Items to be discussed: New signage, Airport Barbecue and park trees.